

# Pooled & Individual Travel Carryover Guideline

This guideline will be implemented on **July 1, 2016**.

Individual and Pooled travel funds will be allocated to each faculty member as it was received by the Faculty of Science under Article 27 in the UMFA collective agreement.

One year's worth of each of the individual and pooled travel amount can be carried over until the next academic year. Any excess funds will be returned to the Dean to be redistributed through the annual Inter-Disciplinary Micro grants and Pedagogy awards or used to support faculty in other ways. A faculty member may over expend up to  $\frac{1}{2}$  of the total amount of the annual individual and pooled travel with the approval of their department head.