

December 4, 1975  
Thirty-Sixth Meeting

rdc

The minutes of the thirty-sixth meeting of the Executive Committee of Faculty Council of Science held on Thursday, December 4, 1975 at 2:40 p.m. in the Faculty Conference Room, 250 Allen Building.

Members Present: Dr. R.D. Connor, Chairman; N.E.R. Campbell, H.W. Duckworth, K. Stewart, J. Stewart, J.B. Westmore, G.O. Losey, N.E. Davison, J. Berry, G. Richardson.

Regrets: D.N. Burton, B. Smith.

1. Minutes of the thirty-fifth meeting held on October 6, 1975.

The minutes of the thirty-fifth meeting of the Executive Committee were approved. Duckworth (Davison).

2. Matters Arising Therefrom

(i) The Chairman stated that it had been intended to have the unveiling ceremony for the plaque in Machray Hall (N.E.M.P.) sometime before Christmas, however, due to several unavoidable delays it is likely that the ceremony will now take place in January. When the date has been established, a communication will be sent to the staff.

(ii) Department of Computer Science Council by-law

The department's by-laws were being returned to the Executive having been discussed and revised by the department following the last Executive meeting. It was noted that not all of the Committee's recommendations had been acted upon. The Committee was informed by the Chairman that the by-laws would not be sent back to the department a second time; if the Committee did not agree with it then its comments and suggestions would be forwarded to Faculty Council for their consideration together with the by-law.

It was agreed that I.1.(a) would be accepted as modified.

Clause I. 3. Participation of the student members of council should be excluded from the Committee's dealing on matters such as:

- (i) academic evaluation of individual students
- (ii) determination of academic requirements of individual students,
- (iii) recommending of academic staff, lecturers and sessional lecturers for promotion or tenure.

(With regard to this particular item, comments received from the student member of the Executive Committee indicated that he felt students would not really want to be involved in discussions of this nature and he also recommended their exclusion).

Clause I. 4. The Executive Committee noted that there was no provision of a minimum number of meetings per year. Most other by-laws stated that a minimum of two meetings per year would be held. It was the Executive Committee's recommendation that Faculty Council would be asked to suggest that this provision be included.

Clauses I. 4.(d) & (f) The Committee recommended that the time limits on these two clauses be standardized to read five working days in each case.

Clause II. 2. The Committee recommended the use of Robert's Rules of Order Revised as the authority for the council's conduct.

### 3. Departmental Council By-laws

- (i) Mathematics It was noted by the Executive Committee members that the comments of November 4, 1975, from the Senate Rules and Procedures Committee, which were sent to the department had not been passed on to the department members for discussion. The Executive Committee felt that this was necessary and it moved and passed the following motion in this regard: J. Stewart (K. Stewart)

"that the by-law be returned to the Department Head and his attention drawn to the Rules and Procedures Committee's comments transmitted to him on November 4, 1975 and that reconsideration of item III. 3 by the academic members of the department be requested".

UNANIMOUS

In addition to this motion, the Executive Committee had the following comments on the by-law:

Clause I. 3. The Executive Committee felt that some limitation should be put into this item excluding student participation in discussions of academic promotion and tenure and in the academic evaluation of individual students. Most other departmental by-laws include such a clause and comments received by the student

member on the Executive Committee indicated that he felt that the students themselves would favour such a limitation.

Clause I. 4.(c) The Committee recommended the standardization of the time limits of one week and twenty-four hours; they proposed "five working days and one working day" respectively. The Committee recommended the inclusion of the phrase "to all members of council" in the last sentence between the words, 'given ... an'.

Clause I.4.(d) The Committee felt that the size of the quorum was a bit high. They also suggested that rather than using a specific number, i.e. 15, they thought a fraction of the total council membership would be more appropriate. They suggested a fraction between 1/3 and 1/2.

Clause I. 4.(g) The Committee recommended the deletion of the word "student".

Clause I. 5.(e) The Committee suggested the removal of the " " on the word confidentiality.

- (ii) Zoology Clause I. 3.(d) The Committee felt that one day's notice was insufficient and suggested that this be changed to three days. In order to standardize the time they proposed the wording "three working days".

Clause I. 4.(b) The Committee recommended the inclusion of the phrase "the conduct of" between the words 'regulate ... its'.

Clause I. 5.(d) The spelling of 'acquisition' is incorrect.

Clause I. 5.(g) It was noted that departments cannot 'confer' professor emeritus titles but they do "recommend" such and it was suggested this be changed.

Clause III. 2. Change Robert's Rules of Order to Robert's Rules of Order Revised.

The Committee also had questions and/or comments on items I.1.(b); I.4.(d) & (e) but these were answered by Dr. Stewart to the Committee's satisfaction.

2. (iii) The Chairman read the reply that he had received from the Senior Administration regarding the Faculty's concern of the costs associated with course changes. The question and answer is as follows:

Ques: The Dean has inquired of the Senior Administration as to the point at which financial considerations should become an issue in the matter of course and curriculum changes.

Ans: Such considerations could not take place in a meaningful way at the faculty level as the individual faculty members did not have the information base which would enable them to make financial judgments. We should therefore restrict ourselves to academic considerations only.

In answer to the question who would set priorities of course changes if cost were involved, the Chairman stated that the S.P.P.C. would. The members felt that it was very important that the faculty retain the rights to determine these priorities and they suggested that future involvement in course changes might include the setting of these priorities on the basis of academic considerations.

8. Draft Report of the Committee on Twelve-month Academic Appointment  
(Hercus Committee)

There was a considerable amount of discussion on this report, culminating in the formation of a faculty response to this committee. Because the faculty reply alludes to most of the ideas and feelings expressed by the members during the meeting, it is being attached to these minutes with the intention that it serve as the description of proceedings for this item.

The meeting adjourned at 6:15 p.m.

/fk

**Inter-Departmental Correspondence**

*Bender*

DATE November 25, 1975

TO Members of the Executive Committee of the Faculty Council of Science

FROM Mr. G. Richardson

*GR*

SUBJECT:

The thirty-sixth meeting of the Executive Committee of the Faculty Council of Science has been called for Thursday, December 4th, 1975, at 2:40 p.m. in the Faculty Conference Room, 250 Allen Bldg.

AGENDA

1. Approval of the Minutes of the thirty-fifth meeting held October 6, 1975.
2. Matters Arising Therefrom:
  - (i) Naming of N.E.M.P. - ceremony.
  - (ii) Departmental Council By-Laws - Computer Science.
  - (iii) Financial considerations of course changes.
3. Departmental Council By-Laws:
  - (i) Mathematics (attached)
  - (ii) Zoology (attached)
4. Letters from Dr. H. Gesser (agenda of Executive Committee meeting held October 6, 1975) and Professor Donnelly re: University Centennial Project.
5. Discussion on the new loan policy soon to be introduced by the University of Manitoba Libraries (attached).
6. Letter from Dr. F. Arscott re: consideration of faculty definition of a major (attached to minutes of Executive Committee Minutes of meeting held July 2, 1975).
7. Letter from Dr. R. Stanton re: appeal of grades (attached).
8. Communications from Committee on Twelve-Month Academic Appointment (attached).
9. Other business.

gr/nl

Encs.