

December 11, 1975  
Twenty-Third Meeting

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THE UNIVERSITY OF MANITOBA

# Inter-Departmental Correspondence

DATE November 26, 1975

TO All Members of the Faculty Council of Science

FROM R. D. Connor, Dean of Science

*RD*

SUBJECT:

The twenty-third meeting of the Faculty Council of Science has been called for Thursday, December 11, 1975 at 2:40 p.m. in Room 207 Buller.

### AGENDA

1. Approval of the minutes of the twenty-second meeting held October 10, 1975.

Correction to the minutes: Page 4, last line - "course 6:3BK but having .." should be replaced by "course 6:3BA but having ..".

Page 5, line 7 - "could not and would not support the request" should be replaced by "was embarrassed to be asked to support the request".

2. Matters Arising Therefrom.
  - NEW AGEND - CHEM*
  - NEW LEARN POLICY - LAB*
  - FIN. CONSIDERATIONS FOR COURSE D. 1106J. ✓*
  - LEAVE REQUEST*
3. Introduction of new members.
4. Report from the Executive Committee:
  - (i) Departmental Council By-Laws - Biology Teaching Unit ; *Maths. ✓ e/s. ✓*
  - Statistics ; *Zoo. ✓ at 7<sup>th</sup> meeting.*
  - (ii) *Herms.* Naming of N.E.M.P. ceremony.
5. Report from Senate.
6. Position of Faculty in the present financial climate.
7. Other business.

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December 16, 1975

Minutes of the twenty-third meeting of the Faculty Council of Science held on Thursday, December 11, 1975 at 2:40 p.m. in Room 207 Buller Bldg.

Members Present: Dean R. D. Connor, Chairman; Drs. N.E.R. Campbell, R. Bochonko, N.E. Davison, D.A. Young, N.S. Mendelsohn, M. Doob, G. Krause, G. Losey, N. Losey, T. Berry, F.M. Arscott, M.R. Parameswaran, H.C. Finlayson, J.H. Loudfoot, J.B. Westmore, G.E. Dunn, A. Turnock, W.C. Brisbin, J.C. Jamieson, H.W. Duckworth, D. Kelly, H. Wayborn, D.M. McKinnon, R.H. Betts, A. Olchowecki, H.D. Gesser, P. Loewen, R.S.D. Thomas, A.N. Arnason, W. Falk, H. Lees, P. Gaunt, J.A. Gerhard, R.M. Evans, J.C. Fu, G.C. Tabisz, D.G. Douglas, S.K. Sen, S.K. Sinha, K. Mount, B.D. Macpherson, S. Cheng, J.C. Rauch, T. Dandy, C.C. Lindsey, M. Samanta, B. Kale, P.N. Shivakumar, R. Dowling, J.F. Brewster, I. Suzuki, D.N. Burton, S.S. Badour, J.J. Williams, A.H. Morrish, J.S.C. McKee, K. Stewart, J. Stewart, Messrs. B. Smith, P. Borchert, Ms. H. Peat, (62), G. Richardson, Secretary.

Regrets: Drs. S.G. Sealy, J. Reid.

1. Approval of the minutes of the twenty-second meeting held October 10, 1975.

The Chairman asked if the minutes with the amendments given in the agenda were in order.

Professor Gaunt noted that the discussion regarding the make up of the faculty tenure committees which took place towards the end of the meeting, was recorded midway in the minutes. He stated that several members he had talked to could not recall this item, having left before the adjournment, it having been passed very quickly. It was his feeling that the discussion of items should be recorded in their proper places in the minutes and he wished this point put in the minutes for future reference. He also requested that this item, i.e. form of tenure committees, be placed on the agenda for the twenty-fourth meeting of Faculty Council. The Chairman agreed to do this.

With this point made and the changes noted on the agenda the minutes were approved. Betts (G. Losey).

2. Matters Arising Therefrom.

(1) The material, subsequently sent to the members, on financial considerations related to course changes, was discussed briefly; the Chairman pointed out that the word 'considerations' in the last sentence should more accurately be 'decisions'. There were no comments.

3. Introduction of New Members.

The Head of the Department of Mathematics and Astronomy introduced Dr. M. Clutton-Brock in absentia.

At this point the Chairman requested permission to make two announcements; the committee so agreed.

(1) The Chairman stated that the Search Committee in Chemistry had reached a decision in their search for a new head for that department. The Committee recommended the position be offered to Dr. G.E. Dunn. Dr. Dunn has accepted the position and will be head of the Department of Chemistry until 1980.

(2) The Chairman briefly explained the Library's new loan policy and commented that the change in loan period for heavily used books from two to seven days had met with some dissatisfaction. This point was to be discussed further at the Science Library Committee meeting December 17, 1975 and the Senate Library Committee meeting of January 28, 1976.

4. Report from the Executive Committee.

(1) Naming of N.E.M.P. Ceremony - This was now tentatively set for the beginning of the new year. When the date became known members would be informed.

(2) Hercus Committee - A preliminary draft from this Committee (Committee on looking into nine month academic appointments) had been sent to the Dean. He had discussed this with the Executive Committee and a response from that Committee had been forwarded. Briefly, the response indicated that while nine month appointments for academic staff might be appropriate in some faculties and schools, it was not so for Science, other than perhaps as a staging towards early retirement. The Chairman reiterated that this draft was merely a fact finding effort by the Hercus Committee. Should the idea of nine month appointments gain momentum he

would envisage further participation in the matter by Faculty Council members and indeed all academics.

(3) Departmental Council By-Laws

(a) Biology Teaching Unit, Statistics, Zoology and Computer Science.

All four departments had accepted (Dr. Welch for Zoology and Dr. Young for Computer Science) the proposals suggested by the Executive Committee and these were being forwarded to Faculty Council with the Executive Committee's recommendation that they be approved. It was moved by Davison (Welch) that:

"these by-laws be accepted"

UNANIMOUS

(b) Mathematics and Astronomy

Dr. Davison explained that one clause within this by-law had caused some concern within the Executive Committee. This was clause III. 3. When the by-laws were presented at the Executive Committee it was noted that the comments from the Rules and Procedures Committee regarding this particular clause had not been passed on to the department members. This fact, combined with the comments themselves which suggested the removal or at best a major modification of the clause, prompted the Executive Committee to return the by-laws to the Department Head with a recommendation that they go back to the department committee for further discussion.

The Department committee met and discussed the clause and modified it slightly by adding in the words "within 2 working days" at the end of the second sentence, line 5. The other contentious points raised by the Rules and Procedures Committee and which the Executive Committee felt were valid remained.

The Chairman explained that it was up to Faculty Council to decide whether this clause was to remain or be deleted. Dr. Mendelsohn stated that the department committee had discussed this clause extensively, following a telephone discussion with the Rules and Procedures representative, and it was still their wish that the clause, as modified, remain. It was further stated that better than 2/3 of the department committee voted in

favour of this clause. It was moved Mendelsohn (N. Losey) that:

"this by-law be accepted by Faculty Council"

In the discussion that followed several members sided with the department saying that it was very important that the department's autonomy be retained and they questioned what harm this clause could do for the other departments or the faculty in general.

It was pointed out that if this clause was deleted by Faculty Council there was nothing preventing the department at its first council meeting, passing the exact clause in the form of a standing rule.

The vote was taken on the motion and it was CARRIED  
nem. con.

5. Report from Senate.

The report from Senate was given by Professor Dowling; it covered seven meetings commencing with the July meeting and carrying through to the December meeting.

As a result of Senate's approval of a report which recommended as a centennial project the addition to the Elizabeth Dafoe Library and a subsequent discussion between the President, the Chairman of the U.G.C. and the Minister at which the President reported such a project was feasible, Dr. G. Losey requested that this matter be discussed further by Faculty Council.

Several members mentioned that they were distressed with the apparent poor communication between Senate and the rest of the University. It was suggested that this could be alleviated if Senate Minutes were sent to the departments. It was proposed by Dr. Parameswaran that this suggestion be forwarded to the Science members on the Senate Executive. The Chairman so agreed.

For the information of council, the Chairman noted that Dr. S.K. Sen of the Department of Physics had been named as a member of the pool who have agreed to serve if called on the Senate Tenure Appeal Committee.

6. Financial Position of the Faculty.

The <sup>material</sup> mail distributed during the meeting was explained by the Chairman; there was discussion following the presentation on one or two minor points only.

7. New Business

Dr. G. Losey read a motion that he had prepared during this meeting regarding the proposed new Centennial project, i.e. the addition to the Elizabeth Dafoe Library and its impact on the future housing of the Mathematics Departments. After a brief discussion it was agreed that Dr. Losey would withdraw this motion, prepare another in a somewhat different tenor and forward this to the Secretary for inclusion on the next Faculty Council agenda.

There being no further business the meeting adjourned at 4:45 p.m.

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## 6. Financial Position of the Faculty

The material appended was distributed at the meeting. The Dean pointed out that the first column was very similar to that which he had presented at a meeting of the Faculty Council in the Spring. The principal difference was that we now had firm figures for Special Academic and Supplies and Expenses whereas previously both these items appeared as estimates. The Dean drew attention to the fact that we spent over \$30,000 on Special Academic above the budget figures of \$440,066 and that we had spent almost \$70,000 more in Supplies and Expenses as well as overspending on other accounts \$28,509. He reminded the Faculty Council of the last budget reduction exercise which in the Spring he had called a reduction of \$137,000. It actually turned out to be \$135,352, made up of the four reductions shown under the column so named. It will be seen that we began the present fiscal year with a smaller salary budget, a smaller Special Academic budget and a smaller Supply budget and of course the over-expenditure was eliminated. Salary increases effected largely in the Fall of 1975 amounted to \$810,934, an overall increase of 18% while staff benefits climbed by a corresponding sum of \$57,117. The final column on the table shows our best estimates of the current budgets. The Comptroller's Office print-outs have yet to be received, consequently we cannot claim these figures to be absolutely correct but each should be very close. Faculty Council will recognize that the budget really changes daily with one technician being reclassified here, another resigning there, and a replacement being obtained at say a smaller salary resulting in a reduction to our salary budget. Such changes occur all the time. The budget exercise which has just been undertaken required a reduction in the present total faculty budget of \$156,000. The Dean had met with all the Department Heads as a group and then separately in order to determine where savings could be made with the least damage to the faculty. The Dean pointed out that this present reduction was a component of an overall University reduction of \$1.6M whereas the actual reduction which was required of the University was \$1.9M. He did not know if further demands would be made on the faculty or not, but time would tell. Some damage could be expected if we had to go beyond the \$156,000 figure.

## Inter-Departmental Correspondence

DATE November 3, 1975

TO All Members of the Faculty Council of Science

FROM R. D. Connor, Dean of Science

SUBJECT: Tenure Decisions - Fall 1975

In accordance with the motion passed at the last Meeting of Faculty Council, I have accepted the advice that we have a Faculty based nucleus committee for the November 1975 Tenure hearings. For each department therefore there will be a committee consisting of:

- i) the Department Head and three faculty members selected by, though not necessarily from, the relevant department. Such members must already possess an appointment with tenure and the manner of selecting the three is to be determined by the full-time and part-time faculty members of the department (including lecturers); the only restriction being that in determining its manner of selection the candidates themselves shall not choose any members of the committee;
- ii) three tenured members from outside the department to be selected by the Dean (or Acting Dean) from a pool of eleven <sup>ESC</sup> representative members from the various Science departments, it being agreed that not more than one of the three tenured members chosen by myself from the pool would be an administrator; i.e., Department Head, Dean or Associate Dean; and
- iii) the Dean, Acting Dean or delegate, if necessary, who would act as a non-voting Chairman of the committee. The actual membership of each committee will be communicated to the faculty as soon as that information is available.

The Faculty Pool of eleven <sup>ESC</sup> members will consist of:

Dr. F. Zeiler, Applied Mathematics	Dr. R. Dowling, Mathematics
Dr. L. C. Graham, B.T.U.	Dr. D. Burton, Microbiology
Dr. B. R. Irvine, Botany	Dr. F. M. Kelly, Physics
Dr. J. C. Jamieson, Chemistry	Dr. B. Johnston, Statistics
Dr. F. J. Burkowski, Computer Science	Dr. J. G. Eales, Zoology
Dr. <del>C. D.</del> Anderson, Earth Sciences	

<sup>D. T.</sup>

On a separate sheet the various committees are shown together with the candidates for tenure in parenthesis. Should others wish to be considered X at this time they would be included with the others from the same department and considered with them. I shall act myself as the non-voting Chairman of all of the committees unless unforeseen circumstances arise

November 3, 1975

in which case Dr. N. E. R. Campbell will act for me. Tenure  
Committee meetings commence on Wednesday, 12th November. In  
accordance with Article XIX Section 9 (b) faculty members and  
students may present submissions in writing relating to the tenure  
cases about to be heard. I suggest, if any there be, that they be  
in writing and addressed to myself as Chairman and received by  
5 7th November.

Yours sincerely,



R. D. Connor  
Dean of Science

rdc/nl