

Minutes of the 113th meeting of Faculty Executive Committee held Thursday, October 14, 1993 at 2:30 p.m. in Room 250 Allen Building.

Present: D.N. Burton (Chair) B. Bhakar J. Charlton
J.W.T. Dandy N. Mendelsohn K. Mount
B.L. Sherriff R. Sparling M. Sumner
J.P. Svenne D. Trim G.H.J. van Rees

Regrets: H. Cohen W. Last

Also Present: W. Brisbin, J. McConnell, H. Paterson

Dean Burton welcomed all new members to Faculty Executive.

1. **Approval** of the Minutes of the 112th meeting of Faculty Executive held March 15, 1993 was M/S/C.

2. **Matters Arising**

i) **Promotion Policies Document**

Dean Burton reminded the Committee of what had previously transpired with regard to this document and asked Faculty Executive's advice on how to proceed. Dr. Charlton suggested a minor revision to the document as follows:

- a change in wording on page 3, number 3, bulleted item 2 by deletion of "not just showing up for" and replacing with "**simple attendance at**".

He then suggested the document be reintroduced to Faculty Council with the two revisions; the other editorial change, agreed upon at the last Faculty Council Meeting, follows:

- the deletion of "**the topic of**" , page 3, number 2, bulleted item 1

It was M/S/C:

"That Faculty Executive, with two minor revisions, reintroduce the Promotion Policies Document, and that it be brought forward to Faculty Council for its consideration."

ii) **Policy on Appeal of Term Work**

Dean Burton reported that, following Senate's recommendation that faculties adopt a policy on Appeal of Term Work, an Ad Hoc Committee was appointed to recommend a Faculty Policy. The Ad Hoc Committee consisted of: W.G. Baldwin, who was also chair of the Senate Committee on Academic Evaluation of Students, J. Birchall, H.C. Williams, R.G. Woods, and D.N. Burton as Chair. Dean Burton stated that the report of the Ad Hoc Committee included a preamble and observations--a format similar to Senate reports--in addition to the recommendations.

Dean Burton moved on behalf of the Ad Hoc Committee:

"That the recommendations be approved and forwarded to Faculty Council."

-Dr. van Rees asked whether any thought was given to exempting 2% assignments. Dr. Burton stated they had thought of it.

-Concern was expressed that there would be too many appeals. Dean Burton felt that this would not be the case as most of the students' concerns should be dealt with at the informal stage. He felt that most formal appeals would be on grounds of unfairness or bias.

-Dr. Trim asked had anyone considered what was meant by winning an appeal. Was an award of one additional mark considered winning an appeal? Dr. Burton said this was a good point.

-Dean Svenne mentioned his concern that the Budget # is to be provided on the University form and that students will see this budget number. It was suggested that this be changed to a Department #. Dean Burton will bring this to B. Salt's attention.

The vote was called and carried.

3. Program and Course Change Proposals

The following Program and Course Changes were M/S/C:

- a) **Applied Mathematics--Course Changes** (net change in credit hours -6)
Dr. Sparling mentioned that there was an element of the English description missing in the French description of 006.2AAF. This will be revised.
- b) **Botany--Course Changes**
Dean Svenne asked whether adding a prerequisite was considered a major change. Dean Burton replied no, it's a minor change.
- c) **Botany-Zoology Joint Program in Ecology--Program Change**
- d) **Chemistry--Course and Service Course Changes** (net change -3)
- e) **Computer Science--Course Changes**
- f) **Geological Sciences--Course and Service Course Changes and Program Changes** (net change +9)
Dean Svenne asked whether the addition of 9 credit hours would cause a problem for a relatively small department. Dr. Brisbin answered no. Dean Burton mentioned that there were some problems associated with these course changes in regards to library resources. These problems were resolved. It was suggested that this was the Library's way of extracting money from departments.
- g) **Bachelor of Science (Major) in Geophysics--Program Proposal**
Dean Burton mentioned that this was a subset of the existing Honours Program in Geophysics. The University Grants Commission has approved the Statement of Intent to develop this program.

The Department of Physics has expressed the view that there should be more required courses from Honours Geophysics included in the Major Program.

Geological Sciences feels that they can advise students when they have their forms approved that they should include one or more Physics courses in their program. Also a general statement will be included as a calendar entry.

Dr. Brisbin stated that the departments are at an impasse at the moment.

Dr. Trim mentioned his concern that students having taken 13.239, 13.249 would not have the background to take 6.347.

Dean Burton suggested that Executive approve the program on the understanding that it will be forwarded to Senate and, if any problems arise with the Physics Department, that they will be solved before it goes to Senate.

- h) **Mathematics & Astronomy--Course Changes**
Dr. Charlton asked whether a minimum grade could be added to any high school prerequisite. Yes. It was suggested that Chemistry may want to consider a minimum of 60% high school grade in some of their first year courses.
- i) **Microbiology--Course and Program Changes (Net change -3)**
- j) **Microbiology--Graduate Program, Change to Supplementary Regulations**
Dean Burton reported that this was discussed at GCRAC and they had some problems with the wording of the following sentence. "A minimum grade of C+ is required in each course and a B average over 12 credit hours of course work is necessary to remain in the programme." Dr. Burton suggested it be approved with substitute wording being provided by Microbiology before it goes to Faculty Council.
- k) **Microbiology-Chemistry Joint Program in Biochemistry--Program Change**
- l) **Microbiology-Chemistry Joint Program in Biotechnology--Program Change**
- m) **Genetics--Program Change**
- n) **Physics--Course, Service Course and Program Changes (Net +3)**
There were problems with the library search for 016.4XX (Computational Physics). Physics offered the Library \$250.00. Dean Svenne's understanding is that the matter has been resolved. Approved with Library support forthcoming.
Dean Svenne expressed concern with the change in grade requirement of 016.106, for prerequisite purposes, being dropped to C from a B.
- o) **Statistics--Program Change**
- p) **Zoology--Course Changes**

4. **Update: Biological Sciences Restructuring**

This item was moved forward on the agenda at Dean Svenne's request.

Dean Svenne reported that the Interim Report is in every department office in the Faculty. The principle of a core program has been approved by the three departmental councils. Dean Burton has also received a copy of the report for discussion by Committee on Student Standing or Committee on Courses, on the issue of increased standards.

A somewhat more defined core package, when prepared, will need to be approved in principle. Following consideration of the core package, the next consideration will be to look at the Administration of the program.

5. **Selection of Science Award Winners**

The following awards were M/S/C:

- a) **Dr. A.W. Hogg Scholarship**

STEWART, Iain William

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