

Minutes of the 117th meeting of Faculty Executive Committee held Thursday, March 9 at 1:30 p.m. in Room 250 Allen Building.

Present: J.C. Jamieson (Chair) R. Sparling
D.N. Burton M. Sumner
A. Gerhard J. Vail
H.C. Williams G.H.J. van Rees
J. Charlton
R. McGowan

Regrets: W. Last
D. Trim

Visitor: N. Marnoch

1. **Approval** of the Minutes of the 116th meeting of Faculty Executive held October 18 was M/S/C.

2. **Program and Course Change Proposals**

The following program and course change proposals were moved by Dean Burton on behalf of the Committee on Courses and **carried**.

- (a) Applied Mathematics - Statistics Joint Program--Program Change
- (b) Introductory Biology -- Course Changes
- (c) Botany -- Course Changes
- (d) Botany-Zoology Joint Program in Ecology--Name Change and Program Change
Proposed name to be changed to "Ecology Program". Dean Burton stated that we should consider doing this with other programs.
Dean Jamieson mentioned that we had raised a mild objection to the proposed change of name of Anatomy to Anatomy and Cell Science.
- (e) Computer Science--Course, Service Course and Graduate Course Changes
- (f) Computer Science--change to Graduate Program Supplementary Regulations
Dean Williams mentioned that the Department is considering softening the timelines as stated on page 12. This modification will be brought forward at a later date.
The supplementary regulations were approved in principle on the understanding that they may be slightly modified.
- (g) Geological Sciences--Course Change
- (h) Zoology--Course Change
- (i) Additions to courses offered in other faculties and schools acceptable for credit in the Faculty of Science

3. **Applied Mathematics Department Council By-Laws**

Modifications to the By-Laws were approved by the Applied Mathematics Department Council and sent on to the Senate Rules and Procedures Committee for its comments and suggested changes. The changes suggested by the Senate Committee were incorporated into the final draft.

It was M/S/C:

"That the Executive Committee recommends to Science Faculty Council the approval of the Applied Mathematics' Department Council By-Laws."

4. **Women in the Physical Sciences Award -- 1994-95**

The criteria for the award and the candidates eligible were noted in a handout to Faculty Executive. Dean Burton mentioned that of the students listed one student ranked well above the others.

It was M/S/C:

"That Tetjana Ross be awarded the Women in the Physical Sciences Award 1994-95."

5. **Other Business**

Dr. Charlton asked that the following Notice of Motion by himself and A. Secco be noted in the minutes.

"That promotion and tenure committees in the Faculty of Science be provided with any material found in department and/or faculty files which pertains to the candidate's application. This would include material in the candidate's personnel file. The head of department or dean of the faculty will be responsible for removing any material from these files that is not pertinent to the tenure/promotion committee's deliberation before the files are forwarded to the committee. All material supplied to the committee will also be supplied to the candidate with appropriate deletions to insure anonymity."

Dean Jamieson stated that Article 11.2.6 of the Collective Agreement prevents the Dean from providing this information.

Dean Burton stated that he has discussed this matter with Human Resources and was informed that if we did this, there would likely be a grievance, which would probably be successful; Article 19.D.3.2. noted. The Collective Agreement does not give us authority to provide information to promotion and tenure committees from a candidate's personal file.

Dr. Vail agreed that the Contract does not allow this; the way things are, is the way they should be.

Dr. Burton stated that Dean Jamieson should deal with this administratively.

There was a suggestion that a committee be struck to examine the tenure policies.

Dean Jamieson will look into this matter by letter to A. Yost and respond to Drs. Charlton and Secco.

A Joint meeting followed at 2:30 p.m.

Minutes of Joint Meeting of Faculty Executive Committee and Administrative Council, Faculty of Science, held 2:30 p.m., March 9, 1995 in Room 250 Allen Building.

Present:	J.C. Jamieson (Chair)	R. McGowan
	D.N. Burton	D. Punter
	A. Gerhard	G. Robinson
	H.C. Williams	D. Scuse
	R.C. Barber	P. Shivakumar
	L. Batten	R. Sparling
	J. Charlton	R. Thomas
	L. Chartier	D. Trim
	S. Cheng	J. Vail
	G. Clark	J. van Rees
	H. Duckworth	
	J. Gee	Visitors:
	L. Graham	N. Marnoch
	B. Johnston	H. Paterson
	P. Loewen	

Dean Jamieson started the meeting by going through the history of the document which stemmed from Plan 2000 and the recommendation for a common first year. Dean Jamieson mentioned that this document is one that both administrative groups (Arts and Science) can agree to.

It was preferred that the group take a positive view of this document; we still have a long way to go. All faculties have to be happy with the document. Dean Jamieson mentioned that both Dean Currie and he have been discussing this with various deans and that the document will be discussed at the Deans and Directors Council meeting scheduled for March 16. The document will require two meetings of Faculty Council as it is considered a major change.

Dean Burton explained the proposal the Deans of Arts and Science have formulated. Part 1 relates to University I and Part 2 is the proposal to create a single set of regulations leading to either a B.A.(general) or B.Sc.(general).

Dean Burton felt that most units would choose to participate in University I. We may no longer need service courses, at least in first year.

Members asked about the staffing and enrolment implications. Both Dean Burton and Dean Jamieson felt that there was no accurate measurement for the number of students to be handled. We could cap enrolment in courses.

Dean Jamieson mentioned that Central would be changing the allotment of faculty fees in 1996. The new system will see the faculty receive 70% of student fees. Dr. Burton stated that our funding will be more enrolment driven. Dean Jamieson mentioned that the funding formula for summer session programs has been raised in Deans' Council.

Dr. Barber supports the proposal in principle as being quite workable and holds potential benefit for students.

Dr. Vail's view was that students in first year should be required to take a course in Mathematics; in other words the requirement should be 2 Science courses plus 1 mathematics course and 2 Arts courses.

Dean Burton mentioned that the Transition Year Report requires every student to complete at least one course having significant mathematical content.

The matter of enhanced advising service was discussed. Dr. Batten felt that it would be useful to have faculty members and persons outside the University involved in career counselling.

Dean Jamieson said counselling was a concern and a University committee consisting of Dave Morphy, Bob Tait and Dave Burton is looking at this matter.

Dean Burton mentioned that the Vice-President is in favour of faculty members doing more advising.

In response to a question as to whether the required 6 credit hours at the 200 level or above in Faculty II would be from a single department, Dr. Burton said this had not been discussed. The 6 hours in all would likely follow from an Introductory course taken in first year.

There was some concern that students may not be able to finish an honours program in 4 years.

Dr. Clark said the whole concept was a good idea.

Mention was made of the advantages in a change in honours regulations to permit part-time honours study. Dean Burton stated that there could be a limit to the number of years allowed to complete the honours program.

It was M/S/C:

"That the Joint Meeting of Faculty Executive and Administrative Council support the proposal in principle."

Dr. Burton said he would pursue Dr. Vail's suggestion regarding the Mathematics component of first year.

Dean Jamieson mentioned that we could add a section about money and try to make an estimate of costs. He asked members to suggest that faculty view copies of the proposal in the department, stating it is a draft.

Dean Burton will revise third bulleted item on page 5 to mention enrolment caps.

It was decided to have two Faculty Council meetings, the first meeting could be informational.

Meeting adjourned 4:10 p.m.

Inter-Departmental Correspondence

March 7, 1995

TO: Executive Committee of Science Faculty Council
Administrative Council, Faculty of Science

FROM: P. A. Pachol, Secretary, Science Faculty Council



RE: Joint Meeting -- March 9

Enclosed is a document entitled "Plan 2000, University I and a Proposal for a 3-year B.A/B.Sc. Programme". This document will be discussed at the Joint Meeting scheduled for 2:30 p.m., March 9 in 250 Allen Building.

/pap

Encl.

THE UNIVERSITY OF MANITOBA

Faculty of Science
250 Machray Hall
Office of the Dean

Inter-Departmental Correspondence

March 2, 1995.

TO: Members of the Executive Committee of Science Faculty Council

FROM: P. Pachol, Secretary



The 117th meeting of the Executive Committee is scheduled for Thursday, March 9, 1994 at 1:30 p.m. in Room 250 Allen Building.

1. Approval of Minutes of the 116th meeting, October 18, 1994 (previously distributed)
2. Program and Course Change Proposals (encl.)
3. Revisions to Applied Mathematics' Department Council By-laws

Following the Executive Committee, there will be a Joint Meeting of Administrative Council and Faculty Executive to discuss "University I" (the common first year) at 2:30 p.m. in 250 Allen Bldg. Material to be circulated at a later date.

/pap

Encl.

cc: Administrative Council, Faculty of Science