

IMPORTANT INFORMATION – DEPARTMENT OF MICROBIOLOGY

STUDENT LIFE

- Your [UMNetID](#) allows access to the [JUMP portal](#), [UMLearn](#), [libraries](#), [E-mail](#) and [WIFI](#).
- In order to receive any form of payment (stipend, TA hours), you must register with [UMCareers](#), create a profile and fill out a direct deposit form.
- [ALC gym pass](#) and [U-Pass](#) – both of which are mandatory fees included in your tuition – can be activated at the Active Living Centre and at Answers in UC.
- Information regarding [Health and Dental](#) coverage can be found at the Health and Dental Office or the [International Office](#) in UC.
- The [Faculty of Graduate Studies](#) can help answer questions regarding program requirements and graduate student resources.
- The [Department of Microbiology](#) website contains links to helpful resources such as an events calendar, research lab information, graduate supplementary regulations and much more!

LAB LIFE

- Every graduate student has their own key, which gives them access to their lab, other departmental research labs and common areas. A \$20 deposit is required, and paperwork can be filled out in the office.
- Student cards should be activated to allow access to the Buller building. The door leading to the Greenhouse and the elevator are swipe-card access only after hours and on the weekends. The paperwork can be filled out in the office.
- The [Libraries](#) website is a life-line that all graduate students should learn to navigate and use efficiently. Not only does the faculty of science have an appointed [librarian](#) who has an impressive collection of useful resources, you also have access to countless scientific publications, an array of technical and professional workshops and the ability to book study rooms at any library on campus.

APPS/TOOLS

- The U of M has several apps available providing access to campus [maps](#), group fitness [schedules](#) at the ALC and [library](#) resources.
- [Lab.Hacks](#) is an interactive tool designed specifically for scientific researchers. It includes a dilution calculator, unit converter, recipes for common buffers and solutions and a number of useful technical resources.





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STAFF AND FACULTY

- Many of the [faculty members](#) of the Micro department have alternative roles that you should be aware of:
 - ➔ Dr. Deb Court is the Department Head
 - ➔ Dr. Silvia Cardona is the Associate Head of Graduate Affairs
 - ➔ Dr. Teresa de Kievit is the Associate Dean of Graduate Programs
 - ➔ Dr. Brian Mark is the Associate Dean of Research and Graduate Studies
 - ➔ Dr. Karen Brassinga is the Associate Head of Student Experience and Outreach
- The [staff](#) in the Micro department also have specific roles that will help you along the way through your graduate career:
 - ➔ Stephanie Carter is the Administrative Assistant and can be contacted for:
 - Graduate-related questions – courses, payroll, TA positions, etc.
 - ➔ Jo Davies is the Office Assistant and can be contacted for:
 - Booking rooms, hours/payroll, exam invigilation opportunities, deliveries, keys/card access, approving notices, travel claim forms.