



LASH Safety Health Committee Minutes

Complete Name and Address of Workplace Faculty of Science 239 Machray Hall, 186 Dysart Road University of Manitoba, Winnipeg, MB R3T 2N2 Canada Phone: (204) 474-8256 Fax: (204) 474-7618 Which Committee: Faculty of Science Safety Committee Meeting date: May 27, 2014 Date of next meeting: To be decided Number of employees at the workplace:	EMPLOYER CO-CHAIR KOCZANSKI, KRYSZYNA EMPLOYER MEMBERS (list all) SCHULTZ, TREVOR CARTER, STEPHANIE	Occupation Instructor II, Chemistry Department Executive Assistant to the Dean Technician, Microbiology Department	Present X X X	Absent
	Worker CO-CHAIR RENAULT, SYLVIE	Associate Professor, Biological Sciences Department	X	
	Worker Members (list all) DREWNIAK, KENNETH ORRISS, GEORGE	Technician, Computer Science Dept. Research Associate, Chemistry Dept.	X	X
	Guests (list any) WHITMORE, MARK LERNER, BETTY Pschulski, ED	Dean, Faculty of Science Safety Advisor, Faculty of Science Facilities Safety Consultant, EHSO	X X X	

Time	Remarks
Starting 14:20 Ending 16:20	Co-Chair chairing this session: SYLVIE RENAULT Co-Chair Welcome and Approval of Agenda, Discussion and Approval of Minutes Meeting adjourned

Business Arriving from the Previous Minutes	Follow Up
Fire drills: SYLVIE RENAULT reported that some Teaching Assistants (TA) were not familiar with the procedures to evacuate the premises during an examination	At the next training session this information should be clarified as part of the TAs training

Incident Reports and Investigations	Follow Up
The Faculty of Science SUMMARY OF INCIDENTS was presented to the LASH COMMITTEE and reviewed	Coordinate an additional LASH COMMITTEE meeting to discuss responsibilities and services been provided by Physical Plant (1) and another additional meeting to discuss issues responsibilities and services been provided by Security Services (2)



Date of Origin	Safety and Health Concerns and Problems	Recommendation or Action To Be Taken	Action By (who & when)
January 15, 2014 9:20AM	<p>DEAN MARK WHITMORE During a previous Fire Drill exercise, a professor did not allow the evacuation of his students during a lecture, even when prompt to do so by the personnel conducting the drill</p>	<p>An email was sent from the DEAN MARK WHITMORE to remind "all Students and Staff in the Faculty of Science" that "Everyone must immediately leave the building when an alarm is sounded"</p>	<p>DEAN MARK WHITMORE January 17, 2014</p>
January 17, 2014	<p>DEAN MARK WHITMORE Reported that the Director of Risk Management responded to his request of a Comprehensive Safety Audit and indicated that his office would not be able to authorize such a request THE response suggested that the ENVIRONMENTAL HEALTH AND SAFETY OFFICE (EHSO) would be able to provide an audit based on the Province of Manitoba Safety and Health assessment tool Concern: This audit will not address any of the infrastructure concerns</p>	<p>Identify how to address this concern and discuss it as part of the additional LASH session (1)</p>	<p>LASH COMMITTEE To Follow Up</p>
May 27, 2014	<p>Several members brought to the attention of the LASH committee additional safety and infrastructure concerns as well as Security concerns</p>	<p>To be discuss as part of the additional LASH session (1) and (2)</p>	<p>BETTY LERNER before the next term, September 2014</p>
May 27, 2014	<p>A committee member reported that the instructions on "what to do in the event of a fire alarm during exam" provided by the Registrar's Office were confusing. Until 2013, it was stated, "the chief invigilator and one invigilator may remain in the examination room if the danger is not imminent" Since November 2013 a new form, "situation instruction" has been provided to invigilators. However, these new instructions do not explain what the chief invigilators are expected to do once the students have vacated the building</p>	<p>This issue should be clarified by the Registrar's Office Invigilators should be informed that in case of a Fire Alarm No Invigilator should remain in the Bldg.</p>	<p>Ed PSCHULSKI Volunteered to contact the Registrar's Office Once the clarification is made, to be incorporated as part of each new term's TA WHMIS training</p>
May 27, 2014	<p>Future Lab Inspection Training will be provided for the LASH committee members</p>	<p>Training To be scheduled</p>	<p>SYLVIE RENAULT ED PSCHULSKI</p>

IN MY OPINION, THE ABOVE IS AN ACCURATE RECORD OF THIS MEETING.

WORKER CO-CHAIR DR. SYLVIE RENAULT
CHAIRING THIS SESSION

GEORGE ORRISS, IN BEHALF OF
EMPLOYER CO-CHAIR DR. KRYSZYNA KOCZANSKI