



LASH Committee Minutes - Meeting with Physical Plant

Complete Name and Address of Workplace Faculty of Science 239 Machray Hall, 186 Dysart Road University of Manitoba, Winnipeg, MB R3T 2N2 Canada Phone: (204) 474-8256 Fax: (204) 474-7618 Which Committee: Faculty of Science Safety Committee Meeting date: June 11, 2014 Date of next meeting: To be decided Number of employees at the workplace:	Employer Co-Chair KOCZANSKI, Krystyna	Occupation Instructor II, Chemistry Dept.	Present X	Absent
	Employer Members (list all) SCHULTZ, Trevor CARTER, Stephanie	Executive Assistant to the Dean Technician, Microbiology Dept.	X X	
	Worker Co-Chair RENAULT, Sylvie	Associate Professor, Biol. Sci. Dept.	X	
	Worker Members (list all) DREWNIAK, Kenneth ORRISS, George	Technician, Computer Science Dept. Research Associate, Chemistry Dept.	X X	
	Guests (list any) WHITMORE, Mark LERNER, Betty PSCHULSKI, Ed BUDZELAAR, Peter BERSCHIED, Rod LESKO Dianne	Dean, Faculty of Science Safety Advisor, Faculty of Science Facilities Safety Consultant, EHSO Head of Chemistry Dept. Physical Plant Assistant Director Physical Plant Manager, Caretaking Services	X X X X	 X (regrets) X (regrets)

Time	Opening Remarks
Starting: 10:30	Co-chair chairing this session: Sylvie Renault Approval of the Agenda Introduction of LASH committee members and guests This special meeting with guests from Physical Plant was called to: <ul style="list-style-type: none"> Address some concerns identified by the Faculty of Sciences LASH committee. Discuss the responsibilities and services provided by Physical Plant.



Fire Safety Concerns and Problems	Answers from Physical Plant	Action by
Fire extinguishers 1) Some chemistry teaching labs have only 1 fire extinguisher close to the exit door. It is a concern due to the presence of chemicals and high number of students in the lab. 2) Some CO ₂ fire extinguishers are fixed to the wall at a certain height and it is impossible for some staff members to lift them due to their weight. Could they be fixed at a lower level? 3) Some pressurized water fire extinguishers (not always well labelled) are present in the Faculty of Sciences. They could be hazardous if used in case of electrical or chemical fires.	<p>The "fire safety team" from Physical Plant can performed an "assessment of suppression capability in this lab"</p> <p>An assessment needs to be done. The fire extinguishers may need to be fixed at a specific height to respect the fire code.</p> <p>Physical Plant conducts an annual inspection of the fire extinguishers, replacing the ones not working by similar ones. It should be part of the assessment mentioned above.</p>	<ul style="list-style-type: none">• Rod Berscheid will follow up• Betty Lerner will send a list of labs
Fire Alarm Problem with hearing the fire alarm in some rooms of Buller and Parker building.	<p>Buildings have different fire alarm systems, it is not always possible to upgrade without major changes. The fire alarms are tested monthly by Physical Plant.</p>	<ul style="list-style-type: none">• Rod Berscheid will follow up• Betty Lerner will send a list of the rooms
Fire blankets Fire blankets are present in some building. Do we need them? Do they contain asbestos?	<p>EHSO should be contacted</p>	<ul style="list-style-type: none">• Betty Lerner to follow up
Fire Training The department of chemistry reported that fire training is an issue. Having an electronic simulation of a fire is not sufficient.	<p>Could the fire Department be contacted and provide training? EHSO should be contacted</p>	<ul style="list-style-type: none">• LASH committee will follow up



Cleaning Concerns and Problems	Answers from Physical Plant	Action by
<p>Washrooms</p> <p>1) Some washrooms in Armes and Machray Hall are heavily used by undergraduate students. Even though they may be cleaned more than once a day, by 2 pm there is no paper towel.</p> <p>2) There is a limited number of washroom in Armes building while a large number of students have classes in the lecture theatres.</p> <p>Basement of CTC (Crop Technology Center) building</p> <p>The basement and stairs going down (north and west side) are rarely cleaned by the caretakers.</p> <p>Labs and offices</p> <p>The number of caretakers has decreased The labs are not regularly cleaned</p> <p>Snow/ice</p> <p>1) Snow accumulation behind fire exit doors (Buller)</p> <p>2) No foot path in winter in A lot (along Dysart road)</p> <p>3) Not enough grit used on ice, resulting in several falls with injury</p>	<p>Washroom that are heavily used are checked several times during the day. Paper towel is going to be replaced by hand drier in many locations</p> <p>Caretaking is switching to large toilet paper rolls. Dianne Lesko has asked the caretaker supervisors to assess how much the washrooms are used in each area to determine the cleaning requirements</p> <p>Dianne Lesko will talk to the caretakers in charge of this building</p> <p>This should change with caretaking staff performing some of the cleaning on the night shifts. This is in progress and should be in place for September. Main reception areas and labs will be cleaned every night. With Budgetary constraints and reduced staffing, Office areas, will have garbage emptied once a week with extra garbage bags left in bottom of containers to allow for occupants to take wet garbage out and place in corridor or lunch room for pick up. Schedules being developed and will be shared when complete.</p> <p>Physical Plant should be contacted</p> <p>New equipment for snow removal is going to be used to be more efficient</p> <p>Physical Plant is working on this to fix the problem</p>	<ul style="list-style-type: none"> Dianne Lesko will follow up Betty Lerner can provide a list of washrooms heavily used Dianne Lesko will follow up LASH committee will follow up LASH committee will follow up



Other Concerns and Problems	Answers from Physical Plant	Action by
<p>Physical Plant entering labs Work has been performed by Physical Plant/contractors in labs without notice.</p> <p>Some labs have very sensitive pieces of equipment. Caretakers should not enter without permission.</p> <p>Spill/ air circulation Concerns about cutting the air circulation after a chemical spill. It can takes weeks to dry. Can an assessment be done for each spill? Who would perform the assessment?</p> <p>Detection of a smell Who to call if an "unusual" smell (not necessary alarming) is detected after hours (EHSO does not provided a 24h emergency number) or when EHSO is not available. Some people are hesitant to call Security or Physical Plant help desk as the fire department will be automatically called.</p>	<p>Physical Plant employees should not enter a lab without approval. "Instructions" are not always respected</p> <p>Post a sign "housekeeping not required" A sign must be developed and approved. The sign will be posted by Lab occupants when caretaking is not allowed.</p> <p>Set up a meeting with physical Plant and the fire Department to discuss this issue.</p> <p>Security or Physical Plant should be called. This could be discussed with the fire Department.</p>	<ul style="list-style-type: none"> LASH committee will follow up LASH committee with follow up with EHSO and Physical Plant to determine best course of action LASH committee will follow up LASH committee will follow up

Time	Concluding Remarks
Ending: 12:30	Rod Berscheid is willing to come to meetings of the LASH committee and/or direct the committee toward the "right person".

In my opinion, the above is an accurate record of this meeting.

Worker Co-Chair Dr. Sylvie Renault
(Chairing the session)

Stephanie Carter, in behalf of
Employer Co-Chair Dr. Krystyna Koczanski