



Local Area Safety Health Committee (LASH) Minutes

WORKPLACE COMPLETE NAME AND ADDRESS FACULTY OF SCIENCE 239 MACHRAY HALL 186 DYSART ROAD UNIVERSITY OF MANITOBA WINNIPEG, MANITOBA R3T 2N2 CANADA PHONE: (204) 474-8256 FAX: (204) 474-7618 Committee: FACULTY OF SCIENCE SAFETY LASH COMMITTEE Meeting Date: APRIL 29, 2016 Date of next meeting: JULY 2016 Number of employees at the workplace UNKNOWN	EMPLOYER CO-CHAIR TREVOR SCHULTZ	OCCUPATION EXECUTIVE ASSISTANT TO THE DEAN	Present	Absent	
		EMPLOYER MEMBERS (LIST ALL) STEPHANIE CARTER KRYSZYNA KOCZANSKI	ADMINISTRATIVE ASSISTANT, MICROBIOLOGY DEPARTMENT ASSOCIATE DEAN, UNDERGRADUATE STUDIES, STUDENT EXPERIENCE	X	
		Worker Co-CHAIR SYLVIE RENAULT Worker Members (LIST ALL) KENNETH DREWNIAK GEORGE ORRISS	ASSOCIATE PROFESSOR, BIOLOGICAL SCIENCES DEPARTMENT TECHNICIAN, COMPUTER SCIENCE DEPT. RESEARCH ASSOCIATE, CHEMISTRY DEPT.	X	
		Guests (LIST ALL) JOEY BELLINO ARLANA VADNAIS BETTY LERNER	OCCUPATIONAL HYGIENE COORD., EHS EMPLOYEE WELLNESS SPECIALIST & INTERIM CAMPUS MENTAL HEALTH FACILITATOR SAFETY COORDINATOR, FACULTY OF SCIENCE	REGRETS X X	X

TIME	REMARKS
Starting 10:00 AM	<p>Co-Chair chairing this session: TREVOR SCHULTZ (in representation of KRYSZYNA KOCZANSKI)</p> <p>Co-Chair Welcome, approval of the Agenda.</p> <p>Approval of the minutes from Wednesday, January 27th, 2016</p> <p>Motion to move the Business arising from Previous Minutes until 10:30AM</p> <p>New Business</p> <p>Business arising from Previous Minutes</p> <p>Update of previous actions</p> <p>Discussion of New actions and their implementation</p> <p>Summary of Incidents and investigation Reports</p>
Ending 12:00 PM	Meeting adjourned



DATE OF ORIGIN	SAFETY AND HEALTH CONCERNS AND PROBLEMS	RECOMMENDATION OR ACTION TO BE TAKEN	ACTION BY (WHO & WHEN)
APRIL 29, 2016 10:00 AM	TREVOR S.: MOTION TO CHANGE THE ORDER OF THE ITEMS IN THE AGENDA (ARLANA WILL ARRIVE AT 10:30AM) APPROVED		
APRIL 29, 2016 10:00 AM	NEW BUSINESS: Training opportunities were discussed for the two days of paid leave each year dedicated to attend health and safety training courses (section 44[1] of the Workplace Safety and Health Act) . All Members of this committee will attend the SAFE Committee Basics Workshop; Individuals will attend training according to their particular area of interest.	GROUP MEMBERS: SYLVIE RENAULT, KRISTYNA KOCZANSKI, STEPHANIE CARTER, TREVOR SCHULTZ, GEORGE ORRISS, & KENNETH DREWNIK	ALL MEMBERS OF THIS COMMITTEE WITHIN THE YEAR 2016
APRIL 29, 2016 10:20 AM	SYLVIE R. and STEPHANIE C. discussed the plan for the implementation of the WHMIS refresher to include the NEW WHMIS 2015 in their respective departments. The discussion will be continued with the rest of the Safety Groups and Departmental Heads in the Faculty of Science as they meet.	RECOMMENDATION FOR DEPARTMENTS: IMPLEMENT A WHMIS 2015 TRAINING AND GENERAL REFRESHER BY: WHMIS SAFETY COORDINATORS & SAFETY GROUPS IN EACH DEPARTMENT	WITHIN THE YEAR 2016
JANUARY 27, 2016 11:20 AM	BUSINESS ARISING FROM THE PREVIOUS MINUTES: REGARDING INAPPROPRIATE BEHAVIOR, RESPONSE PROTOCOLS AND RESOURCES: TREVOR S. introduced ARLANA VADNAIS to the committee and she provided a brief summary of training opportunities available through her department, with focus specifically in the "Mental Health First Aid" ARLANA will follow up with the next available dates for training.	EMAIL PROVIDING INFORMATION REGARDING THE NEXT INCOMING TRAINING DATES	ARLANA VADNAIS, DONE, MAY 4 2016
APRIL 29, 2016 10:45 AM	Due to time limitations, ARLANA V. will return to provide more information in the next LASH session regarding the MENTAL HEALTH CARE PROCEDURES and resources available at the University of Manitoba and from external various external sources available.		ARLANA VADNAIS, NEXT SESSION
APRIL 29, 2016 11:10 AM	REVIEW ACTION ITEMS/UPDATES: NEW CHEMICAL INVENTORY, FACULTY OF SCIENCE	FOLLOW UP WITH EHS	TREVOR SCHULTZ DONE BY CO-CHAIRS
APRIL 29, 2016 11:15 AM	PHYSICAL PLANT, FOLLOW UP AND UPDATE OF BUSINESS	A LETTER TO P.P REQUESTING AN ESTIMATED TIME TO COMPLY WITH A WORK ORDER REGARDING SAFETY CONCERNS	SYLVIE R. KRISTYNA K.

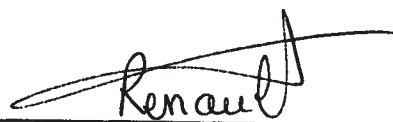


INCIDENT REPORTS AND INVESTIGATIONS	FOLLOW UP
<p>The Faculty of Science SUMMARY OF INCIDENTS was presented to the LASH COMMITTEE and reviewed. Suggestions have been made and noted.</p> <p>The AED reported stolen and retrieved with the assistance of Security Services by the Winnipeg Police Department.</p> <p>New Incidents where Cars were reported driving in unauthorized fire lanes were discussed</p> <p>Vapors/Smell in labs 416, 417 Buller Bldg. Various symptoms were reported by lab occupants and EHS was contacted and JOEY BELLINO, ASSISTANT ENVIRONMENTAL MANAGEMENT COORDINATOR, visited the area. The Faculty of Sc. Safety Coordinator followed up and provided recommendations to the Principal Investigator and lab members</p>	<p>The unit was replaced in its proper location and all equipment and items were checked and all items contained in it were found in proper conditions</p> <p>TREVOR SCHULTZ has followed up and contacted Parking Services</p> <p>BETTY LERNER & STEPHANIE CARTER have follow up with lab members and staff members with the assistance of EHS.</p>

IN MY OPINION, THE ABOVE IS AN ACCURATE RECORD OF THIS MEETING.

 May 5/16

EMPLOYER CO-CHAIR **TREVOR SCHULTZ**
CHAIRING THIS SESSION



WORKER CO-CHAIR **DR. SYLVIE RENAULT**