



Local Area Safety Health Committee (LASH) Minutes

WORKPLACE COMPLETE NAME AND ADDRESS FACULTY of SCIENCE 239 MACHRAY HALL 186 DYSART ROAD UNIVERSITY of MANITOBA WINNIPEG, MANITOBA R3T 2N2 CANADA PHONE: (204) 474-8256 FAX: (204) 474-7618 Committee: FACULTY OF SCIENCE SAFETY LASH COMMITTEE Meeting Date: JANUARY 25, 2017 Date of next meeting: APRIL 2017 Number of employees at the workplace UNKNOWN	EMPLOYER CO-CHAIR KRYSTYNA KOZANSKI	OCCUPATION ASSOCIATE DEAN, UNDERGRADUATE STUDIES, STUDENT EXPERIENCE	Present	Absent	
		EMPLOYER MEMBERS (LIST ALL) TREVOR SCHULTZ STEPHANIE CARTER	EXECUTIVE ASSISTANT TO THE DEAN ADMINISTRATIVE ASSISTANT, MICROBIOLOGY DEPARTMENT	X	
		Worker Co-CHAIR SYLVIE RENAULT Worker Members (LIST ALL) GEORGE ORRISS BETTY LERNER	ASSOCIATE PROFESSOR, BIOLOGICAL SCIENCES DEPARTMENT TECHNICIAN, COMPUTER SCIENCE DEPT. RESEARCH ASSOCIATE, CHEMISTRY DEPT. SAFETY COORDINATOR, FACULTY OF SCIENCE	X	
		Guests (LIST ALL) JOEY BELLINO RICHARD BELL	OCCUPATIONAL HYGIENE COORDINATOR, EHS PARKING SERVICES ASSISTANT MANAGER	X	REGRETS

TIME	REMARKS
Starting 12:30 PM	Co-Chair chairing this Special Session: SYLVIE RENAULT Co-Chair Welcome Introduction of the guest and welcome to the meeting Summary of Incidents and investigation Reports
Ending 12:15 AM	Meeting adjourned



DATE OF ORIGIN	SAFETY AND HEALTH CONCERNS AND PROBLEMS	RECOMMENDATION OR ACTION TO BE TAKEN	ACTION BY (WHO & WHEN)
<p>JANUARY 25, 2017 12:35 AM</p> <p>1:45 PM</p>	<p>BUSINESS ARISING FROM PREVIOUS MINUTES:</p> <p>I. VEHICLES IN UNAUTHORIZED AREAS, MACHRAY HALL FIRE LANE</p> <p>The members of this committee thanked RICHARD for attending this special session. The objective of the meeting provides an opportunity for the LASH members to express their concerns in view of the high number of incidents and the opportunity to suggest measures aimed to reduce the number of cars entering the unauthorized area risking the safety of pedestrian and jeopardizing the access of vehicles responding to emergencies in the area.</p> <p>Presentation of a brief summary of the incidents reported since JANUARY 2016, including maps and pictures of unauthorized cars in the walkway and fire lane area in front of MACHRAY HALL to RICHARD BELL, PARKING SERVICES ASSISTANT MANAGER and representative.</p> <p>RICHARD BELL has agreed to provide a direct mean for this committee to contact him to report cars parked in the fire lane area, as a mean to report incidents more effectively until a new solution is found.</p> <p>As explained by RICHARD to this committee, reports containing pictures and phone calls reporting plate numbers will not be taken into consideration for fines. Tickets will only be written in those incidents were the cars are found parked in the unauthorized area by parking services personnel and/or Security Services staff members, who also have the authority to write tickets under their discretion. He will also provide a report regarding the previous incidents without involving any particular details to prevent the disclosure of private information as well as follow ups in the case of future transgressions reported by this committee.</p> <p>Richard has clarified the roles between the different departments based on the nature of the incidents (safety, fire safety, security, etc.) and has informed us that Parking Services in return will inform the LASH Committee that they will follow up with Richard Bell will discuss with EHS how to improve the current signage.</p> <p>RICHARD will call a meeting to include PARKING SERVICES, EHS and SECURITY SERVICES to discuss different alternatives to prevent these incidents and to discuss the committee's concerns.</p> <p>Some of the points and potential solutions discussed today will be further discussed during the meeting including the consideration to add cameras for the surveillance of the area, to add new checkpoints in the routes patrolled by SECURITY SERVICES. Another consideration will include the replacement of the current signs with bigger and/or, better warning signs; add lights to the signs and mark a well-designated drop off area for personnel and students.</p> <p>MEETING ADJOURNED</p>	<p>LASH EXTRA SESSION</p> <p>CALL A MEETING BETWEEN PARKING SERVICES, SECURITY SERVICES AND ENVIRONMENTAL HEALTH AND SAFETY</p>	<p>CO-CHAIRS</p> <p>RICHARD BELL</p>

IN MY OPINION, THE ABOVE IS AN ACCURATE RECORD OF THIS MEETING.

WORKER CO-CHAIR DR. SYLVIE RENAULT

EMPLOYER CO-CHAIR DR. KRYSZYNA KOCZANSKI