

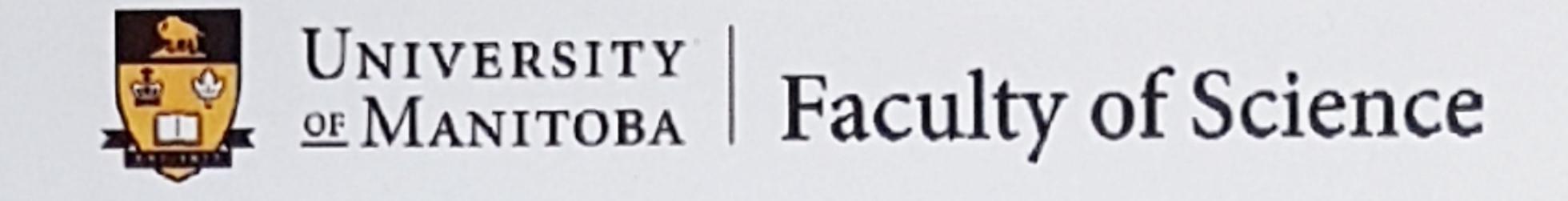
Local Area Safety Health Committee (LASH) Minutes

			Present	Absent
Workplace Complete Name and Address	Employer Co-Chair Krystyna Koczanski	OCCUPATION Associate Dean, Undergraduate	х	
Faculty of Science 239 Machray Hall 186 Dysart Road University of Manitoba WINNIPEG, MANITOBA R3T 2N2 CANADA PHONE: (204) 474-8256 Fax: (204) 474-7618 Committee: Faculty of Science Safety LASH COMMITTEE Meeting Date: APRIL 20, 2017 Date of next meeting: JULY 2017 Number of employees at the workplace UNKNOWN	Employer Members (list all) Trevor Schultz Stephanie Carter	STUDIES, STUDENT EXPERIENCE EXECUTIVE ASSISTANT TO THE DEAN Administrative Assistant, Microbiology Department	x x	
	Worker Co-Chair Sylvie Renault Worker Members (list all) George Orriss Betty Lerner	Associate Professor, Biological Sciences Department Research Associate, Chemistry Dept. Safety Coordinator, Faculty of Science	x x x	
	Guests (list all) Richard Bell Joey Bellino John Dodd Caroline Gebel	Parking Services Assistant Manager Occupational hygiene coordinator, EHS Safety Coordinator, EHS Safety Officer, EHS	x x x x	Regrets

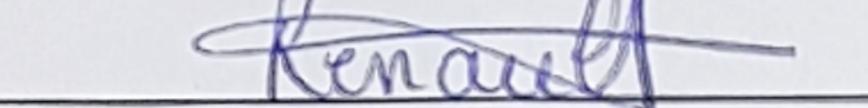
Тіме	Remarks
	Co-Chair chairing this Special Session: K RYSTYNA KOCZANSKI
Starting 9:00 PM	Co-Chair Welcome Introduction of the guest and welcome to the meeting Approval of today's agenda & minutes from Monday, January 19, 2017 (Stephanie Carter & George Orriss) Business arising from Previous Minutes New Business Summary of Incidents and investigation Reports
Ending 10:50 AM	Other Business



DATE OF ORIGIN	SAFETY AND HEALTH CONCERNS AND PROBLEMS	ACTION TO BE TAKEN	BY (WHO & WHEN)
April 20, 2017	BUSINESS ARISING FROM PREVIOUS MINUTES:		Co-
9:05 AM	I. VEHICLES IN UNAUTHORIZED AREAS, MACHRAY HALL FIRE LANE	Request	CHAIRS
	A summary of the sixteen vehicles reported in the area since the last LASH session. JOHN DODD provided an updated of the different solutions and communications between PARKING SERVICES, EHS and SECURITY SERVICES discussed to prevent unauthorized vehicles from entering the fire lane.	Update Follow up	will contact R ICK HANSEN
	NEW BUSINESS		TANJEN
9:10 AM	I. INCIDENTS AND INVESTIGATION OF INCIDENT REPORTS PROCEDURES		
	B ETTY L. has proposed to coordinate meetings with supervisors/instructors in small groups to review safety procedures. The items will include WHMIS updates, working alone procedures and will focus in how to collaborate with the process of reporting Near Misses, Incidents, Accidents and the following Investigation.		
	CO-CHAIR SYLVIE RENAULT has offered to be part of the trial meetings in the Duff Roblin Bldg.		
	II. SUMMARY OF INCIDENTS AND INVESTIGATION OF INCIDENT REPORTS		
9:25 AM	A Summary of Incidents and Investigation of Incident Reports was presented to the LASH committee and reviewed. Suggestions have been made and noted.		
9:50 AM	III. LABORATORY INSPECTIONS IN THE FACULTY OF SCIENCE	Lab	EHS SAFETY
	JOEY BELLINO announced the imminent safety inspections soon to be conducted in the Chemistry Department, followed shortly after by safety inspections in the Biological Sciences Department.	Inspections	OFFICERS APRIL & MAY
	IV. LASH Members' Training Opportunities		
10:00 AM	Various training opportunities have been presented. John Dodd has offered to provide training for the use of the iAuditor inspection app as part of this LASH safety training to be used in the safety inspections.	iAuditor App Training	John Dodd
	V. FIRE SAFETY:		
	V.I. FIRE EXTINGUISHER AUDIT, BULLER BUILDING		
10:10 AM	The Microbiology fire extinguisher's audit was completed on March 24, 2017. The objective was to assess the different areas in the department in collaboration between Physical Plant (P.P), EHS and the Microbiology Department based on the hazards involved and	Buller Bldg. Fire	Jingwei Xie, John Dodd
	purpose of each area, to add, relocate or remove fire extinguisher units. As a result of the risk assessment, it was decided to maintain fire extinguishers in all labs working under biological permits since those areas have doors that will close after leaving the labs and prevent users to reenter. Fire extinguishers will be removed from teaching labs and relocated in common areas (hallways).	Extinguisher Audit	& BETTY
	The Biological Sciences fire extinguisher audit will be conducted shortly.		
10.25 444	V.II FIRE DRILLS, COMMUNICATION AND MUSTER POINTS	Email with	
	EHS has changed the UofM General Fire Emergency Procedures and removed the recommendations regarding the use of fire extinguishers. This committee has requested an email highlighting the change of procedures to advice of the new policy and let users know	Information	EHS
	not to use a fire extinguisher without having first completed the training provided by EHS. As a result of the new procedures, more training	Regarding Fire plans at	ASAP
10:25 AM	will be required for research lab personnel and instructors/TAs. EHS will notify this committee by email when Fire Extinguisher Training	UofM	
	schedules will became available.		
	V.III FIRE DRILLS: FOLLOW UP AUDIBILITY CONCERNS AND OTHER ISSUES		
10:40 AM	New audibility issues were found and reported to PHYSICAL PLANT regarding room 301 BSB (March 31, 2017) and 519 Allen Bldg. (March	Room's alarm	JINGWEI XIE
	14, 2017). Co-chair Sylvie R. requested extra rooms with a similar layout to be included to the test (to follow up). JINGWEI XIE, P.P. Life	Tests and	Physical
	Safety Engineer, has request a test during the next monthly alarm testing, Rooms 307 and 312 Buller Bldg. previously reported audibility issues have been solved. Room 201 Buller Bldg. has not been solved, and Fire Wardens have been made aware of the issue and current fire evacuation plans in the building have included checking this room as part of the evacuation process.	reports	PLANT in progress
	DR. ZELMER requested clearance to use the BULLER GREENHOUSE to conduct SMUDGING CEREMONIES to the FAC. OF SC. SAFETY	_	JINGWEI XIE,
	COORDINATOR. JINGWEI XIE, has confirmed that the area will not require the disabling of life safety devices (smoke detectors). Smudging ceremonies can be now be hold by following the UofM procedures: http://umanitoba.ca/student/indigenous/smudging_ceremony.html	Done	& Betty Lerner
10:50 AM	MEETING ADJOURNED		



IN MY OPINION, THE ABOVE IS AN ACCURATE RECORD OF THIS MEETING.



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WORKER CO-CHAIR DR. SYLVIE RENAULT

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EMPLOYER CO-CHAIR DR. KRYSTYNA KOCZANSKI CHAIRING THIS SESSION



