

Local Area Safety & Health Committee (LASH) Minutes

WORKPLACE COMPLETE NAME AND ADDRESS FACULTY of SCIENCE 239 MACHRAY HALL 186 DYSART ROAD UNIVERSITY of MANITOBA WINNIPEG, MANITOBA R3T 2N2 CANADA PHONE: (204) 474-8256 FAX: (204) 474-7618 Committee: FACULTY OF SCIENCE LOCAL SAFETY LASH COMMITTEE Meeting Date: APRIL 17, 2018 Date of next meeting: JULY 2018 Number of employees at the workplace UNKNOWN	EMPLOYER CO-CHAIR KRYSZYNA KOZANSKI	OCCUPATION ASSOCIATE DEAN, UNDERGRADUATE STUDIES, STUDENT EXPERIENCE	Present	Absent	
		EMPLOYER MEMBERS TREVOR SCHULTZ STEPHANIE CARTER	EXECUTIVE ASSISTANT TO THE DEAN ADMINISTRATIVE ASSISTANT, MICROBIOLOGY DEPARTMENT	X	REGRETS
		Worker Co-CHAIR SYLVIE RENAULT Worker Members GEORGE ORRIS BETTY LERNER LINDA ALRAYES	ASSOCIATE PROFESSOR, BIOLOGICAL SCIENCES DEPARTMENT RESEARCH ASSOCIATE, CHEMISTRY DEPT. SAFETY COORDINATOR, FACULTY OF SCIENCE PhD. Student and TA, BIOLOGICAL SCIENCES DEPARTMENT	X X X	REGRETS REGRETS
		Guests (LIST ALL) N/A			

TIME	REMARKS
Starting 10:00 AM	Co-Chair chairing this Session: TREVOR SCHULTZ in behalf of KRYSZYNA KOZANSKI Approval of today's agenda & minutes from APRIL 17, 2018 (STEPHANIE CARTER & GEORGE ORRIS) Business arising from Previous Minutes New Business Review action items/Updates Other Business
Ending 11:40 AM	Summary of Incidents and investigation Reports Meeting Adjourned



Date of origin	SAFETY AND HEALTH CONCERNS AND PROBLEMS	Recommendations or actions to be taken	Action by (who & when)
	<p>BUSINESS ARISING FROM PREVIOUS MINUTES:</p> <p>FOLLOW UP: (For more details refer to the previous minutes, April 17, 2018)</p> <p>I. FIRE SAFETY, FIRE DRILLS:</p> <ul style="list-style-type: none"> ○ Allen Bldg. fire plan changes to the protocol in order to correct deficiencies noted at the basement level. ○ Debrief documents to be provided to the committee in regular basis. The documents have not been provided to the LASH committee at this time. 	<p>Pending</p>	<p>EHS (ASAP)</p>
OCTOBER 2017		<p>EHS will provide FIRE DEBRIEF reports to the LASH</p>	<p>CAROLINE G. Co-chairs</p>
JANUARY 2018	<p>II. SHOOTING INCIDENTS ON CAMPUS GUIDELINE/PROCEDURES</p> <ul style="list-style-type: none"> ○ EHS has provided the new “Emergency quick reference guide, 2018 Version” which includes references on “how to proceed in case of an armed intruder” to the Faculty of Science. 	<p>Request EHS to provide guidelines</p>	<p>EHS DONE</p>
July 2017	<p>III. FOLLOW UP, AUDIBILITY CONCERNS & OTHER ISSUES</p> <ul style="list-style-type: none"> ○ As part of the follow up of the audibility concern, an incident reported previously by the Co-chair Sylvie R. (included in the debrief document: Fire Drill Debrief BSB_2017-07-18), the committee will recommend to the International College of Manitoba (ICM) to contact EHS regarding Fire Safety training for instructors and TAs using the Faculty of Science facilities, NOTE: Previously, following the Fac. of Science LASH session of October 4, 2014, ICM was contacted and a recommendation was made to provide WHMIS Training and Fire Safety orientation to TAs using the Faculty of Science facilities. 	<p>Contact ICM</p>	<p>To Follow up Co-chairs</p>
OCTOBER 2017	<p>VI. LABORATORY INSPECTIONS IN THE FACULTY OF SCIENCE (EHS)</p> <p>SUMMARY FROM THE PREVIOUS MINUTES</p> <p>“...EHS to provide a summary of the inspection results to identify trends in the data.”</p>	<p>Pending EHS will provide reports to the Fac. of Sc. Dean</p>	<p>EHS (ASAP)</p>
April 17, 2018	<p>V. FOLLOW UP POWER OUTAGE PROCEDURES</p> <ul style="list-style-type: none"> ○ University of Manitoba guidelines will be requested by GEORGE O. (EHS has answered and provided copies of the new “Emergency quick reference guide, 2018 Version”). ○ Progress report: A new system to maintain -80 C Freezers cold during power outage has been installed. The freezers are now connected to a system based in CO2 compressed gas cylinders that will extend the period when low temperatures are maintained during a power outage. Physical Plant was consulted, and asked about hazardous levels of carbon dioxide in case of a potential air ventilation system failure, and a response has been provided. 	<p>GEORGE O. will request EHS to provide guidelines</p>	<p>EHS DONE</p>
	<p>VI. ACCESSIBILITY ACCESS TO THE BULLER BLDG. SIGNS</p> <p>SUMMARY FROM THE PREVIOUS MINUTES</p> <ul style="list-style-type: none"> ○ “...both main entrances to the Buller Building have no signs posted advising where the accessibility ramps are in order to access the facility.” Recommendation to follow up with this issue in collaboration with Physical Plant. 	<p>STEPHANIE C. has consulted Physical PLANT.</p> <p>TREVOR S. will follow up with Physical PLANT.</p>	<p>DONE</p> <p>IN PROGRESS</p>



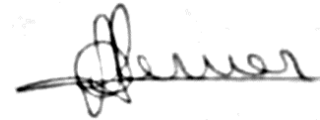
Date of origin	SAFETY AND HEALTH CONCERNS AND PROBLEMS	Recommendations or actions to be taken	Action by (who & when)
11: 10 AM	<p>NEW BUSINESS:</p> <p>I. CHEMICAL INVENTORY RECONCILIATION IN THE FACULTY OF SCIENCE</p> <ul style="list-style-type: none"> The FACULTY of SCIENCE has started the Chemical Inventory reconciliation, a progress report was provided <p>II. LASH MEMBERS SAFETY TRAINING</p> <ul style="list-style-type: none"> New opportunities for training were offered to the LASH member Invitations to the 2018 COMMITTEE LEADERSHIP CONFERENCE organized by SAFE WORK MB were offered to the LASH member. 	<p>Updates will be provided</p> <p>Training for LASH MEMBERS</p>	<p>BETTY L. IN PROGRESS</p> <p>IN PROGRESS</p>
11:20 AM	<p>REVIEW ACTION ITEMS/UPDATES:</p> <p>I. COOP PROGRAM, CHANGE OF PROCEDURES</p> <ul style="list-style-type: none"> The Coop Program will no longer report incidents or accident to the FACULTY of SCIENCE. Incidents will be followed up by the Co-op Program and the Co-op student's respective employers/supervisors. <p>II. DEPARTMENTAL WHMIS TRAINING AND REFRESHERS</p> <ul style="list-style-type: none"> WHMIS Training Refreshers are in progress. Reconciliation of WHMIS Training records for Graduate Students participating in research labs was conducted for the Physics and Astronomy, Chemistry, Biological Sciences and Microbiology Departments in collaboration with Dean Dr. PETER LOEWEN and Departmental Heads. <p>III. DEPARTMENTAL RISK ASSESSMENTS</p> <ul style="list-style-type: none"> Risk Assessments for the BIOLOGICAL Sciences AND MICROBIOLOGY DEPARTMENTS are in progress. <p>SUMMARY OF INCIDENTS & INVESTIGATION OF INCIDENT REPORTS</p> <p>11:40 AM MEETING ADJOURNED</p>	<p>Progress reports will be provided</p> <p>Progress reports will be provided</p>	<p>HEAD of DEPARTMENTS Dean PETER L. BETTY L.</p> <p>BETTY L.</p>

INCIDENT REPORTS AND INVESTIGATIONS	FOLLOW UP
<p>The Faculty of Science SUMMARY OF INCIDENTS was presented to the LASH COMMITTEE and reviewed.</p> <p>Suggestions have been made and noted.</p>	<p>A RECOMMENDATION LETTER WILL BE SEND TO PHYSICAL PLANT TO SECURE A PEDESTRIAN SIGN IN THE MACLEAN CRESCENT PATH.</p> <p>LASH WILL FOLLOW UP WITH THE assistance of EHS members.</p>

IN MY OPINION, THE ABOVE IS AN ACCURATE RECORD OF THIS MEETING.



WORKER MEMBER GEORGE ORRISS



WORKER MEMBER BETTY LERNER