

March 9, 1973

Inter-Departmental Correspondence

DATE February 28, 1973

TO ALL MEMBERS SCIENCE EXECUTIVE COMMITTEE

FROM G. Richardson, Secretary - Executive Committee

SUBJECT: ck

The fourteenth meeting of the Executive Committee of Faculty Council has been called for Friday, March 9, 1973 at 2:00 p.m. in the Dean's Conference Room, 231 North East Multi-Purpose Building.

AGENDA

1. Adoption of the minutes of the thirteenth meeting, October 13, 1972.
2. Matters arising from the minutes of the thirteenth meeting.
3. Communications
4. Terms of Reference, Student Standing Committee. (Material Attached)
5. Selection of two replacements for the Student Standing Committee.
6. By-Law Changes (Material Attached).
 - a) Professors Emeriti, Deans Emeriti
 - b) 50-50 Committee
 - c) Science Librarian
7. Proposal to establish an ad hoc committee to study the revised examination regulations. (Material handed out at October 13, 1972 meeting.)
8. Challenge Examinations.
9. Continue discussion of the proposed new Honours and Second Degree regulations. (Material Attached)
10. Fees for Honours students. (Material Attached to Agenda of March 20, 1972 meeting.)
11. Letter from Professor G. Gratzner. (Attached to Agenda of October 13, 1972 meeting.)
12. Discussion on Departmental Councils. (Material distributed at the May 10, 1972 meeting.)

GR/lw

March 26, 1973

Minutes of the fourteenth meeting of the Executive Committee of Faculty Council, held on Friday, March 9th, 1973 at 2:00 p.m. in the Dean's Conference Room, 231 North-East Multi-Purpose Building.

Members Present: Dean R. D. Connor, Chairman, Drs. I. Cooke, G. Losey, B. MacPherson, B. K. Kale, J. Reid, Mr. John Perrin, G. Richardson, Secretary.

Regrets: Drs. D. Punter, J. M. Vail, P. K. Isaac.

I. Minutes of the last meeting

The Minutes of the 13th meeting held on October 13th, 1972 were approved, MacPherson (Kale), with the following amendment:

Page 5, 2nd paragraph, commencing with 2nd sentence:

"He stated that he had presumed that the options were to be additional courses in the fields of specialization or chosen from courses approved for the general degree program, but this was not stated specifically. Therefore, to prevent any misunderstanding at a future time he would propose the following motion:

'Options included in the new physics honors program be restricted to those courses approved by the Faculty for the general degree program or be related to the field of specialization.'

However in further discussion it was stated by Dr. Kettner that the options exercised by the department would not be inconsistent with the normal understanding and practices of the faculty. With this assurance Dr. Cooke agreed to withdraw his motion."

The Chairman pointed out a typing error on the minutes of May 24th, 1972, and asked members to correct their copies, as follows:

On page 5, number 3: instead of there being 2 courses numbered 231, the second one should be 232.

II. Matters arising therefrom

There were no matters arising from the minutes which were not

agenda items.

The Chairman sought Dr. Dunn's agreement to act as the Executive Committee's reporter at Faculty Council for another term. Dr. Dunn agreed.

III. Communications

- (i) The Chairman indicated to the members that he had received a request from Dr. G. Gratzner of the Department of Mathematics that a special meeting of Faculty Council be called to discuss the proposed revisions to the University Act. The members felt that rather than the Executive Committee calling a special meeting, they would put the question before Faculty Council at the March 19th meeting and let Council decide whether or not it wanted a special meeting. It was noted that the Executive of Senate had requested that faculty replies be sent to them by the 27th of March, therefore any special meeting of Faculty Council would have to be held before that date, most likely on the 26th of March.

Regarding the second point in Dr. Gratzner's letter that the U.M.F.A. brief on salaries also be discussed at this special meeting, it was agreed that Dr. Gratzner should bring this matter up at the Faculty Council meeting on the 19th under "Other Business".

- (ii) The Chairman told the Committee Members that the Science Student Association had written to the Chancellor of the University proposing that the N.E.M.P. Building be named the H. H. Saunderson Building after Dean Saunderson who was Dean of Arts and Science for the period 1944-1947. The reply that the students received; that Dr. Saunderson already had a street named after him, prompted the Chairman to seek the Committee's feelings toward this matter. The Committee members felt that the Faculty should have some input towards naming this building and suggested the matter be raised at the next Faculty Council meeting.

At this time Dr. Kale left the meeting and John Perrin entered.

- (iii) At last fall's Faculty Council meeting at which new staff members in the faculty were introduced, some mention was made regarding the worth of such a procedure. It was felt by some members that this act had outlived its usefulness due to the size of the faculty and the number of new staff each year. The Chairman stated that before dropping these introductions he wanted the recommendations and suggestions from the members of this Committee.

It was generally felt that the act was a useful one and shouldn't be done away with. However the members could see that the size of the faculty and the number of turn-overs would tend to make this procedure somewhat less than viable.

Dr. Dunn, in noting that the President's Reception for new staff members had been done away with entirely now, suggested that perhaps a faculty reception would be more successful. All the faculty members would be invited to the reception at which time the new members would be introduced. The Chairman noted that the cost of such a reception would be quite minimal, in fact probably about the cost required to send one faculty member on a conference trip.

It was agreed that this idea would be put before Faculty Council on the 19th for its comments.

- (iv) Statement for Faculty Council from the Committee on Courses
The Chairman asked Dean Cooke to speak to this statement.

Dean Cooke explained that the Committee on Courses, given the task of determining which courses from areas outside

of Science would be appropriate as credit courses for Science students, was seeking clarification from Faculty Council as to its intent on the size and content of the list, or lists, of these courses. Did Faculty Council intend the list to contain essentially the courses now open to Science students, with the possibility of some small number of additional ones, or did it mean the list to contain virtually every course on campus? Part of the clarification could be provided by indicating whether the student would choose his minimum of one course from outside the faculty and his maximum of seven courses from the same list or from two different lists?

A short discussion followed during which some of the potential problems associated with allowing credit for courses from outside the faculty were pointed out. The magnitude of the task of reviewing all courses on campus to determine if they were creditable or not was brought to light and it was suggested by some members that perhaps only those courses where a specific request for credit was made, could be examined. However Dean Cooke pointed out that the majority of such requests were likely to come at a time of year when the Committee's decision would be required very quickly. It was unlikely that the Committee would be able to cope with all these while at the same time doing a thorough review of each course.

Having become familiar with some of the problems, the Executive Committee agreed to forward the matter to Faculty Council.

IV. Terms of reference - Student Standing Committee

As directed by Faculty Council's motion of March 23rd, 1972, The Student Standing Committee accepted its terms of reference for further study on the matter of the appellant being able to appear before the Committee to state his case. After having experimented with the idea,

the Committee agreed to include this in the terms and was now resubmitting them for Council's approval. The Executive Committee members agreed to the wording of that particular section but recommended a slight change in the wording of footnote 2 on page 3. Instead of "In special circumstances", the Committee proposed "with permission of the Committee". With this change it was agreed to forward the terms onto Faculty Council.

V. Replacement of terminating members of Student Standing Committee

As was stated in the terms of reference of the Student Standing Committee, the initial terms of membership were for periods of 1, 2 and 3 years. The two members originally holding the two-year term, Drs. N. Campbell and G. Dunn, have their terms expiring May 31, 1973. It was the duty of the Executive Committee to elect replacement for them. Nominated were:

- N. Campbell (Losey) - for a second term
- J. Svenne (Reid)
- F. Ward (MacPherson)

Elected, by a show of hands was Professor J. Svenne and Dr. F. Ward for a three-year term commencing June 1, 1973 and terminating May 31, 1976.

VI. By-law changes

Dr. Cooke explained that the first change on the material sent to the members was made on motion of Faculty Council and was being brought before Council for approval of wording only.

The second change re:50-50 Committee was essentially a wording change requested by the editing committee, the Senate Committee on Rules and Procedures.

The third change was for an addition to the faculty membership, namely that the Science Librarian be included on our Council.

The Executive agreed to recommend all three changes to Faculty Council.

VII. Ad hoc Committee to study the revised examination regulations

The Executive Committee agreed that the ad hoc committee to study the revised examination regulations should be appointed by the Dean.

VIII. Letter from Dr. Gratzner

The Executive Committee in considering Dr. Gratzner's suggested changes to the faculty nomination form, agreed that the current form was adequate and did not require any change. The Committee did express its appreciation to Dr. Gratzner for his concern.

At this point Dean Connor had to leave the meeting; the chair was taken over by Dean Cooke.

IX. Challenge examinations

The Chairman explained that one of the problems facing the University was that of deciding which courses from outside the University (i.e. from other Universities as well as high schools) were acceptable for credit upon admission, and to a lesser extent for advance standing, at the University of Manitoba. In the past the cases had been referred to the appropriate departments for them to decide and advise the Registrar. However, the number of courses requiring decisions is increasing to such a degree that in order to cope with the requests some departments have had to make hasty decisions.

The proposal put forth by the Admissions Committee was that of challenge exams, whereby any student who could provide proof of having an appropriate background could write these exams and if successful gain credit for the course. As stated above, in most cases this would be for first admission to the University but it would not preclude advance standing or credit in courses other than first year.

Preliminary opinions from various departments indicated that this idea had merit. The departments would have complete freedom in the setting of the exam and if it felt that a lab exam was required in addition to a written exam, this would be included. Dean Cooke explained that the current feeling of the Committee was that the students who write these exams would be charged with an attempt and would be assessed one-half the regular cost of the course. Dean Cooke concluded by saying that the reason for bringing this matter up was to keep the Committee informed on proceedings and to request the members to let him know if any unforeseen problems were envisaged.

It was agreed that rather than start a new item on the agenda at this time, the Committee would adjourn and a second meeting called shortly to complete the other items.

The meeting adjourned at 4:55 p.m.