

February 21, 1974

Special Meeting

RDC

THE UNIVERSITY OF MANITOBA

# Inter-Departmental Correspondence

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DATE February 13, 1974.

TO ALL MEMBERS OF SCIENCE EXECUTIVE COMMITTEE.

FROM G. Richardson, Secretary - Science Executive Committee.

SUBJECT:

*GR*

A Special Meeting of the Executive Committee of Faculty Council has been scheduled for Thursday, February 21st, at 9:30 a.m. in the Dean's Conference Room, 231 N.E.M.P. Building.

## AGENDA

1. Departmental Councils.
2. New Proposed Honours Regulations.

GR/nlh

Minutes of a special meeting of the Executive Committee of Faculty Council held on Thursday, February 21, 1974, at 9:30 a.m., in the Dean's Conference Room, 231 N.E.M.P. Building.

Members Present: Dean P.K. Isaac, Chairman; Professors I. Cooke, G.O. Losey, N.E.R. Campbell, D. Punter, D.N. Burton, B. Macpherson, B.K. Kale, C.D. Anderson; Mr. G. Richardson, Secretary.

Regrets: Professor B.R. Henry, Mr. G. Steindel.

The Chairman explained that the purpose of the meeting was essentially to discuss the matter of Departmental Councils and its application to the Departments in the Faculty. He stated that he hoped to establish some guidelines for procedures whereby this committee would be in a position to make a recommendation to Faculty Council.

In the following discussion it soon became apparent that many questions regarding Departmental Councils could not be answered with the material that had been received from Senate. It was not clear whether or not it was mandatory that Departments establish Departmental Councils. Certain statements of the guidelines seemed to indicate 'yes' while others gave the impression that these were arbitrary. It was suggested that departmental input as to whether or not councils were wanted would be useful and to this end the following motion was proposed by Professor Losey (Anderson) that:

" the Chairman strike a sub-committee of the Executive Committee to:

- (i) Receive submissions from individuals and departments on the matter of Departmental Councils.
- (ii) Communicate with the 50/50 Committee (Science Advisory Committee) on the matters outlined in paragraph 3 of Schedule "A".
- (iii) Draft one or more model bylaws for Departmental Councils.
- (iv) Report back to the Executive Committee."

Discussion of this motion pointed out that it presupposed that there were to be Departmental Councils when in fact this was still in doubt. It was

felt by some that it should be the Executive Committee, as a whole, who decides on this matter. There was no real advantage to be gained by setting up another committee to look into this. The following amendment was put forth by Dr. Cooke:

"that the Executive Committee act as a committee of the whole"

with regard to the motion.

It was still generally felt at this point that input from departments would be required. Not only was departmental input desired but the feelings of the individual members of the Faculty should also be sought. Such comments could then be collected and compiled and from these it was hoped the Executive could make a recommendation to Faculty Council. It being agreed that this procedure seemed more appropriate, the motion on the floor was no longer pertinent and with the approval of the mover and seconder it was withdrawn. The sequence to be followed for the request of comments was then agreed upon.

- (i) A covering letter from the Chairman would be sent to every member of the Faculty, along with a copy of the "General Statement of Policy".
- (ii) A letter from the Chairman would be sent to each Department with all the available material. The Head would be asked to discuss this matter with his staff at the next departmental meeting.
- (iii) The individual staff members and each department would be asked to report back to this committee.
- (iv) An input would be sought from the Science Advisory Committee (50/50 committee).
- (v) A deadline of April 1, 1974, at noon, would be given for return of any replies.
- (vi) Another meeting of the Executive Committee would be called after all replies had been received.

With regard to item #2 of the agenda it was moved by Dr. Cooke (Macpherson) that:

"a special meeting of the Executive Committee be called to discuss

the matter of the Honours Regulations and that there be only  
the one item on the agenda."

Carried

The meeting adjourned at 11:37 a.m.

February 25/74

GR