

May 6, 1974

Sixteenth Meeting

RDC

THE UNIVERSITY OF MANITOBA

Inter-Departmental Correspondence

DATE April 30, 1974.

TO MEMBERS OF THE SCIENCE FACULTY COUNCIL.

FROM G. Richardson, Secretary to Faculty Council.

SUBJECT:

The sixteenth meeting of the Faculty Council of Science has been scheduled for Monday, May 6, 1974, at 2:30 p.m. in Room 207 Buller Bldg.

AGENDA

1. Adoption of the minutes of the 15th meeting of October 24, 1973.
2. Matters arising therefrom:
 - (i) Flower Fund,
 - (ii) Information on the terms of reference of the Dean's Review Committee.
3. Nominations for membership on: (material attached)
 - (i) Executive of Faculty Council
 - replacement of four retiring members.
 - (ii) Senate
 - replacement of three retiring members.
 - (iii) Board of Graduate Studies
 - replacement for one terminating member.
4. Recommendation of the rank of Professor Emeritus for:
 - Dr. G. Lubinsky - Zoology
 - Dr. B. G. Whitmore - Physics.
5. Discussion on Departmental Councils.
6. Report from the Executive Committee.
7. Report from Senate.
8. Other business.

GR/nlh
Enclosures

Minutes of the sixteenth meeting of the Faculty Council of Science, held on Monday, May 6, 1974, at 2:30 p.m., in room 207 Buller Building.

Members Present: Dean P.K. Isaac, Chairman; Deans I. Cooke and N.E.R. Campbell; Professors G. Losey, N. Losey, G. Woods, B. Kale, K. Mount, C. Palmer, B. Irvine, R. Longton, J. Stewart, K. Stewart, J. Rauch, W. Wall, D. Trim, F. Arscott, K. Subrahmaniam (Mrs.), K. Subrahmaniam, C. Lindsey, T. Dandy, H. Welch, J. Vail, P. Ellis, H. Lees, H. Halvorson, I. Suzuki, S. Sealy, J. Charlton, P. Loewen, A. Chow, H. Duckworth, D. Burton, M. Samoiloff, R. Green, R. Williams, G. Baldwin, R. Wallace, D. Johnson, R. Dowling, R. Betts, D. Young, R. Venkataraman, A. Olchowecki, S. Sen, G. Williams, G. Tabisz, D. Douglas, A. Morrish, F. Kelly, J. Svenne, H. Coish, C. Platt, R. MacKay, J. Brewster, B. Macpherson, D. McKinnon, B. Henry, K. Ogilvie, D. Hall, A. Giesinger, G. Hickling, H. Gesser, P. Aitchison, M. Rayburn, J. Gerhard, G. Gratzner, J. Loudfoot, R. Wong, N. Mendelsohn, R. Padmanabhan, P. Shivakumar, H. Finlayson, M. Parameswaran; Messrs. V. Simosko, G. Steindel, (76), G. Richardson, Secretary.

Regrets: D.O. Wells, D. McCarthy, J. Shay, G. Robinson.

Before beginning the meeting the chairman introduced two new members to Faculty Council - Dr. F. M. Arscott, Head, Department of Applied Mathematics, and Mr. V. N. Simosko, Science Librarian.

1. Minutes of the fifteenth meeting

The minutes of the fifteenth meeting, held on October 24, 1973, were adopted as circulated. Betts (Rayburn).

2. Matters arising from the minutes

(i) Flower Fund - The chairman explained that the donations for the flower fund, following the last written request, have been very slow and at this moment the account held less than \$20.00. He also stated that one

department had decided to withdraw from the fund and handle matters on its own. The chairman wished to know Council's wishes as to whether or not the fund should be continued.

A short discussion ensued in which several suggestions were forwarded, e.g. use flowers from the Botany greenhouse, or arrange for funds through an automatic payroll deduction. However, the members eventually agreed that the fund was worthwhile and should be continued. It was proposed that donations, of more than the usual \$1.00, should be collected at the end of this meeting.

(ii) Review Committee for Deanship in Science - The chairman passed on Senate's ruling regarding the Science Faculty motion that, should selection for a Dean be required, the committee would not have the same membership as the Review Committee. Senate ruled that according to the by-law, the Review Committee and the Selection Committee would be one and the same.

(iii) Le Silence - The chairman stated that the Faculty had received no response from the Faculty of Architecture following Science's donation of the form to them.

3. Nominations

The chairman explained that a question as to voting eligibility in Faculty Council elections had arisen. He stated that the guidelines were to be found in the University Act, section I (d) of the Faculty and School Council General By-law, and item IV of the Faculty of Science By-law. The elections to Senate are limited to full-time academic members of the Faculty Council who are not members of other faculties. All members of Faculty Council are eligible to vote in elections to the Executive Committee.

(i) Nominations for membership to the Executive Committee of Faculty Council.

It was pointed out that at least one member from each of the professorial ranks of assistant professor and full professor was required, and that should only one member from either of these categories be nominated, that person would be considered to be elected by acclamation. Otherwise, the full

professor and the assistant professor receiving the most votes would be elected and the remaining nominees in the two categories would be considered along with all the other nominees.

Nominated were:

<u>Professor</u>	<u>Nominator</u>	<u>Second</u>
T. Dick, Asst., B.T.U.	M. Samoiloff	H. Welch
B. Macpherson, Asst., Stats.	B. Kale	K. Subrahmaniam
D. Punter, Asst., Botany	J. Stewart	R. Longton
G. Losey, Prof., Maths.	H. Finlayson	M. Parameswaran
J. Svenne, Assoc., Physics	F. Kelly	A. Morrish
J. Westmore, Assoc, Chem.	D. McKinnon	B. Henry

It was moved by Dr. Woods (Lees) that:

"nominations close".

Carried
unanimous

It was agreed that because Dr. Losey was the only full professor, that he would be considered as being elected by acclamation and his name would not appear on the mail ballot.

(ii) Senate

Nominated were:

<u>Professor</u>	<u>Nominator</u>	<u>Second</u>
F. Kelly - Physics	S. Sen	H. Coish
N. Mendelsohn - Mathematics	M. Rayburn	N.E.R. Campbell
H. Gesser - Chemistry	D. Hall	M. Rayburn
K. Subrahmaniam (Mr.) - Stats.	B. Kale	M. Parameswaran
M. Samoiloff - Zoology	K. Stewart	G. Losey
D. Young - Computer Science	G. Gratzner	H. Coish

It was moved by Dr. Kale (K. Stewart) that:

"nominations close".

Carried
Unanimous

(iii) Board of Graduate Studies

Nominated were:

<u>Professor</u>	<u>Nominator</u>	<u>Seconder</u>
M. Doob - Mathematics	G. Gratzner	M. Rayburn
W. Baldwin - Chemistry	R. Betts	B. Henry
R. Evans - Zoology	T. Dandy	H. Welch
A. Turnock - Earth Sciences	D. Hall	H. Gesser

It was moved by Dr. Mendelsohn (Campbell) that:

"nominations close".

Carried
unanimous

It was requested that the chairman appoint two scrutineers. Dr. K. Ogilvie and Dean A. Giesinger agreed to serve in this capacity.

4. Recommendation of the rank of Professor Emeritus

It was recommended that the rank of Professor Emeritus be made to two members of Faculty - Dr. G. Lubinsky, Zoology, and Dr. B. Whitmore, Physics. The respective Heads of the two departments presented short outlines on the member's accomplishments and by the acclamation given to each, these recommendations were approved.

The chairman sought Council's advice on the order in which the remaining items of the agenda should be dealt with. It was moved by Dr. Welch (G.Losey) that:

"the remaining items should be dealt with in the following order: item #5, Academic schedules and the Four year general degree program at Brandon (both covered in other business), then items 6,7, and 8 of the agenda".

Carried

5. Departmental Councils

The chairman gave a brief outline of the matter of departmental councils as it had proceeded to date. He explained that after having been with the

Executive Committee for some time, the motion was now being recommended before Council. The Executive had received input from the Science Departments and the Science Advisory Committee. The motion from the Executive was read by Dr. Stewart and he moved (Henry) that:

"Faculty Council adopt the motion".

A question arose as to who within the department would decide between the options outlined in the motion. As departmental make-up could now include students, professional associates, part-time members, or support staff, depending upon which circumstances the department was being referred to, the following amendment was moved by Dr. Samoiloff (Cooke):

"The phrase, ' the full-time academic staff within ' be added between the words 'its' and 'constituent' in lines four and five".

An amendment to this amendment was moved by Dr. G. Losey (G.Woods) that:

"the following sentence be inserted after option #2 and before the second paragraph - 'the decision as to which option to exercise shall be determined by vote of the full-time academic members of the department'".

With the approval of the mover the original amendment was withdrawn. Faculty Council then voted on the amendment and it was Carried.

The discussion then turned to the amended motion. There was concern expressed by several members as to whether or not Faculty Council had the authority to give the choice to the departments. Dr. Stewart, speaking for the Executive Committee, stated that this question had been discussed at some length in the Executive and it was their final consensus that Senate did in fact delegate this authority to Faculty Council. He continued, saying that the committee found Senate guidelines to be very ambiguous in parts but the overall impression the Executive got was one of permissiveness rather than compulsiveness. The intent of the Executive motion was to give the Departments the freedom of choice.

The vote was then taken on the amended motion and it was Carried unanimously. The chairman agreed to forward, to Senate, Faculty Council's

approval and would indicate to them the fact that the vote was unanimous.

8. Other Business

(1) Academic Schedule - The chairman explained that the Senate Ad Hoc Committee on Academic Schedule had produced a report, which Faculty Council members received attached to the agenda, in which they proposed advancing the date of the commencement of classes in the fall term.

This earlier start was of serious concern to those departments in Science who held field courses or field schools each fall during the first two weeks of September. It was not possible to hold these courses earlier for a variety of reasons. Consequently, starting classes as early as the first week of September would in all likelihood eliminate this field work.

When Science voiced its concern in Senate it was agreed that they be given six weeks, from the April 2nd Senate meeting, in which to formulate a reply to the report. The chairman sought the advice of Council as to how best to proceed on this matter.

Dr. Welch stated that he had read through the report and had noted essentially three main areas of concern: early starting date for fall classes; the fact that classes begin in the middle of a week thus putting the lab work behind; and the inconsistency of the length of half course exams - two hours for first term exams and three hours for second term. Several members questioned the need for an almost five week break at Christmas. By reducing this break the need for advancing the start of classes could be eliminated.

It was noted by Prof. N. Losey that the proposed schedule added eight extra days of classes and she wondered if the Faculty had been consulted on this matter and if others shared her concern. The chairman replied that the Faculty had not been consulted.

Members of the Department of Earth Sciences indicated that because they held their field school in May, after exams, it meant that their students started summer work that much later than the rest of the university students and the extra time in September was needed and appreciated by them.

It was felt by members that the distinction between first and second term and the length of the break between them would lead many departments into splitting their full courses into half courses.

It was noted that the only time available to many staff to do uninterrupted research was during the summer months, and a reduction in the length of summer could hinder this research. It was also noted that many major academic conferences occur at the end of August and by advancing, the attendance at these conferences would mean taking time off from class.

It was moved by Dr. Morrish (Campbell) that:

"Faculty Council propose the fall term start on the first Monday after the fourteenth of September".

Carried
nem con

It was also moved by Dr. Kelly (Mendelsohn) that:

"the Dean be empowered to appoint a sub-committee to study this matter".

Carried

(ii) Request for comment on Brandon University's proposal for a four year Arts and Science general degree program

The chairman explained that the Faculty had been asked to comment on the proposed four year B.Sc., and B.A. general degree program for Brandon University. He stated that the request had come from the Universities Grants Commission, through the Senate. It was proposed that the four year program would be offered by the departments of Botany, Geology, and Zoology in Science at Brandon, in addition to the existing three year general degree program. Faculty's recommendation was requested by May 21, 1974.

The members of Council agreed that this was a very important matter but they were quite concerned over the shortness of time given for Faculty to comment and recommend. It was moved by Dr. Wall (N.Losey) that:

"this matter be forwarded to Faculty Council Executive Committee for action".

Carried
one opposed

It was agreed that the Executive Committee would report directly to Senate.

6. Report from the Executive Committee

The report from the Executive Committee was given by Prof. Henry and dealt with the last five meetings. There was no discussion following the report.

7. Report from Senate

The report from Senate was given by Dr. N.E.R. Campbell and dealt with eight meetings of Senate.

There was a discussion on the proposed overhead charges to research grants or contracts. Many members felt that with the amount of funds awarded being reduced, the overhead charges could seriously impede the work.

Dr. Campbell said that he shared this concern and stated that discussion on this matter was continuing in Senate.

There being no further business the meeting adjourned at 5:15 p.m.

GR

May 29/74

Motion on Departmental Councils passed by
Faculty Council on May 6/74

Since Senate has delegated to Faculty Council the authority to establish and constitute Departmental Councils in accordance with guidelines set forth by Senate, and since it is not desirable to attempt to impose a completely uniform structure on all Departments this Faculty allow its constituent Departments the options of:

- (1) Formalizing a Departmental Council along Senate guidelines by submitting by-laws to Faculty Council for approval, or,
- (2) Continuing with their present organization without formalization by Faculty Council.

The decision as to which option to exercise shall be determined by vote of the full-time academic members of the Department.

In any event, Departments are encouraged to provide a mechanism, e.g., parity committee as recommended by the Science Advisory Committee, for student participation in the deliberations of the Department where appropriate.