

July 2, 1975
Thirty-Third Meeting

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THE UNIVERSITY OF MANITOBA

Inter-Departmental Correspondence

DATE June 18, 1975

TO MEMBERS OF THE EXECUTIVE COMMITTEE OF FACULTY COUNCIL

FROM G. Richardson, Secretary *GR*

SUBJECT:

The thirty-third meeting of the Executive Committee of Faculty Council has been called for Wednesday, July 2, 1975 at 9:30 a.m. in the Faculty Conference Room, 250 Allen Building.

A G E N D A

1. Approval of the minutes of the thirty-second meeting.
2. Matters Arising Therefrom.
3. (i) Result of the Chairman's discussion with the Head of the Department of Applied Mathematics on the proposed major program for Applied Mathematics.
(ii) Announcement on the award of the Governor General's Medal.
4. Consideration of the Departmental comments on a Four Year General Degree Program.
5. Determination of a mode of election of members and chairman of the Science Graduate Course Approvals Committee.
6. Study and discussion of the Departmental Council By-Laws - Physics, Chemistry and Botany by-laws attached.
7. Formulate a faculty position on Challenge Exams.
8. Consideration of the role of the Standing Committee on Mathematics.
9. Other Business.

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The minutes of the thirty-third meeting of the Executive Committee of Faculty Council, held on Wednesday, July 2, 1975 at 9:30 a.m. in the Faculty Conference Room, 250 Allen Building.

Members Present: Dr. R.D. Connor, Chairman; Dr. N.E.R. Campbell, Dr. H. Duckworth, Dr. J. Berry, Dr. D. Burton, Dr. G.O. Losey, Dr. J. Westmore, Dr. J. Stewart, and Mr. G. Richardson.

Regrets: Dr. K. Stewart.

Visitors: Dr. F.M. Arscott, Dr. T.W. Berry.

1. The minutes of the thirty-second meeting held on June 4, 1975 were approved. Burton (Campbell).
2. There were no matters arising therefrom.
3. Comments on a definition of a "major".

(i) The Chairman read the letter that he had received from the Head of the Department of Applied Mathematics. The letter was written in reply to his discussion with the Head regarding the proposed major program in that department. (The letter is attached to these minutes).

With the approval of the committee the Chairman moved to item 8 of the agenda.

8. Consideration of the role of the Standing Committee on Mathematics.

The Chairman explained that there appeared to be some misunderstandings concerning the duties of this committee. The committee was not a standing committee of Applied Mathematics but rather, as he thought a committee to which requests for mathematics' services or changes in existing services would be directed. To confirm this, he had written the Chairman of the Senate Committee on Rules and Procedures asking for clarification of these duties. At the time of this meeting he had not had a reply back from the Chairman but when he did he would forward the reply on to the members.

On a second matter concerning this committee, the Chairman wondered if in fact the committee's membership, which he himself had set up,

adequately represented the mathematics departments or were the departments out numbered. He had thought of increasing the department representatives from 2 to 3 per department. The initial reaction of the Executive Committee was that this would make the membership too large to function efficiently and perhaps the Chairman should consider reducing some of the outside representatives rather than increasing Science's. After a short discussion it appeared that this could not be done either so it was proposed that a sub-committee be established to act as a clearing house for the Standing Committee. The suggested Chairman would be the one Science member-at-large on this committee. This idea was acceptable to the members and the Chairman agreed to approach the tentative Chairman. It was pointed out by Dean Campbell that scheduling of meetings for this sub-committee and the Standing Committee would be critical if the deadlines imposed by Senate were adhered to. The Chairman concurred and said that he would alert the members of both committees as well as the Heads of the departments. For the information of the Executive Committee a list of the membership of the Standing Committee would be circulated.

3. (ii) The secretary explained that the Governor General's Medal awarded to a Science student at a previous Executive Committee meeting had been awarded in error; the award alternates between the Faculty of Arts and the Faculty of Science and this year it should have been made to an Arts student. This information initiated a discussion on the awards in general, especially the Gold Medal awards. The committee was somewhat irked over the fact that the Faculty of Science, which is the second largest faculty on campus should award only two medals while other smaller faculties, e.g. Engineering, were able to award many more. At the Committee's suggestion the Chairman agreed to do some informal inquiring into the matter.

4. Consideration of the Departmental comments on a Four Year General Degree Program.

The Chairman stated that the replies requested from the departments had now been received and having read them he found their comments

quite varied. He suggested that in order to dispose of this matter an ad hoc committee be set up to prepare a faculty position.

The members of the Executive Committee questioned such a procedure. They felt that this would require a substantial amount of work and they wondered whether or not it would be worth it. It was pointed out that the restrictions in money and space now imposed upon departments left them virtually no room for any type of expansion. Unless these were lifted there would be little hope of implementing a program such as the Four Year General Degree. The chances of these restrictions being removed were not good.

The Chairman concurred with this and proposed that he seek the Senate Executive's advice on how to proceed with this matter at this time. The Committee agreed to this.

7. Formulate a faculty position on Challenge Exams.

The Chairman stated that the replies from the Science departments on the subject of Challenge Exams were even more varied than those on the Four Year General Degree Program. In addition to this there were questions raised regarding the funding for these exams, the fees to be charged, by whom and how much; U.G.C.'s recognition of the extra work and several others. It was agreed that the Chairman would contact the Chairman of the Committee charged with this matter and raise these questions with him. The Chairman would also seek his advice as to the next move by the Faculty. The information, when received would be passed on to the members.

6. Study and discussion of the Departmental Council By-Laws - Physics, Chemistry and Botany.

Three Departmental Council By-Laws were before the committee for their observation and comment; these were from the departments of Chemistry, Physics and Botany.

- (i) Physics - The Committee members suggested that item 3 (i) be revised such that it read:

"Meetings shall be open to non-members of the council, subject to the right of council to declare a closed session by a simple majority vote. 'Open meeting' and 'closed meeting' shall have the same meanings as those adopted by Senate."

The second 'by' in the first sentence of item 8 was deleted.

(ii) Botany

- the words 'his/her own' were deleted from line 4 of item 4 (a) and the words 'of students' added to the end.
- the word 'members' was added after students in the second line of 4 (b).
- added to 6 (b) were the words 'or as provided in 5 (b)'.
- item II, 2 (e) (ii) was changed to read "The terms of reference are not relevant to student concerns or interests in the opinion of the council".

- (iii) Chemistry - The Committee members recommended that item I 6 be taken back to the departmental committee for reconsideration. It was the Executive Committee's feeling that with the present wording the council's power were unnecessarily broad. With these revisions the by-laws will be presented to Faculty Council for ratification.

9. Other Business

The Chairman wished to point out a misprint in the calendar, pg. 375, 13:370 should read 'or consent' and not 'and consent of instructor'.

The meeting adjourned at 12:47 p.m.