

The Minutes of the 39th meeting of the Faculty Council of Science held on Friday, May 9th at 9:30 a.m. in Room 204 Armes Bldg.

Members Present: Dr. C.C. Bigelow, Chairman; Professors P.K. Isaac, B.D. Macpherson, F. Konopasek, W.T.H. van Oers, D.H. Hall, A.H. Morrish, D.A. Young, C.R. Platt, A. Gerhard, R. Dowling, T. Holens, R.G. Woods, G.I. Paul, S. Cheng, J.F. Brewster, C.K. Gupta, D.N. Burton, E. Bock, W.R. Baldwin, M. Samoiloff, R. Wallace, N.S. Mendelsohn, B. Johnston, P.N. Shivakumar, S.G. Sealy, R.S.D. Thomas, T.G. Berry, J. Charlton, R.A. Usmani, M.R. Parameswaran, J.S. McKee, H. LeJohn, J. Teller, I. Suzuki, D. McKinnon, J. Reid, W. Falk, P.D. Loly, G.C. Tabisz, B. Southern, P. McClure, R. Wong, J.J. Williams, J.C. Rauch, F.J. Ward, T. Dandy, G. Stewart, L. Van Caeseele, J. Muzio, H. Williams, W.D. Hoskins, H.W. Duckworth, J.C. Jamieson, B.R. Irvine, G. Klassen, M. Sumner, G.E. Dunn, N.R. Hunter, R.H. Betts, E.M. Kartzmark, A.N. Campbell, T.A. Osborn; (62); S. Catt, Secretary, M. Dallimore, Returning Officer.

Regrets: N. Losey, M.S. Doyle, J.P. Svenne, H.E. Welch, N.E.R. Campbell, K.W. Stewart, G.C. Robinson, R. Johnson, S.K. Sinha, R. Bochonko.

1. a) The Minutes of the 38th meeting of October 17, 1979 were approved on a motion by Jamieson (Betts).
- b) The Minutes of the Special Meeting of January 18, 1980 were approved with the addition of the names of Profs. Doyle, King, Muzio and H. Williams to the list of members present, Klassen (Jamieson).
- c) The Minutes of the Special meeting of January 29, 1980 were approved on a motion by Dandy (J. Stewart).

2. Faculty Elections

The Chairman explained that the Faculty elections were for membership on Senate and the Executive Committee of Science Faculty Council. Nominations would be received at this meeting and elections would be held by

mail ballot. A tentative timetable for the elections was read to Council.

Timetable

- a) Nomination forms picked up at meeting and returned to Returning Officer by Tuesday, May 13, 1980.
- b) Ballots sent to members by Thursday, May 15, 1980. (Copies of nomination forms sent to Departments.)
- c) Ballots returned to Returning Officer by 4:00 p.m. Wednesday, May 28, 1980.
- d) Scrutineers will count ballots on Thursday, May 29, 1980, at 9:00 a.m.

i) Nominations for Election to Senate

The Chairman explained that two members were required to replace Profs. M. Samoiloff and B.R. Henry. The term of office is for three years. Nominated were:

Prof. J.C. Rauch by Prof. Ward, seconded by H. Duckworth

Prof. M. Samoiloff by Prof. Woods, seconded by J. Jamieson

It was moved, Betts (Reid) that nominations close. CARRIED.

Because the number of members nominated equalled the number to be elected, those nominated were elected by acclamation.

ii) Nominations to Executive Committee

The Chairman stated that four members were required to replace those whose terms of office will be ending and one more was required to replace Prof. N. Losey who was appointed Acting Associate Dean effective July 1, 1980. It was agreed that the nominee with the fifth largest number of votes would replace Prof. Losey for a one-year term.

Nominated were:

Dr. J. Stewart by Prof. Reid, seconded by L. van Caesele.

Dr. R.G. Woods by Prof. Samoiloff, seconded by D. Young.

Dr. J.C. Muzio by Prof. Young, seconded by J. Jamieson.

Dr. K. Stewart by Prof. Dandy, seconded by F. Ward

Dr. W. Hoskins by Prof. Jamieson, seconded by H. Duckworth.

Dr. T. Berry by Prof. Hoskins, seconded by R. Thomas.

It was moved Betts (Dunn), that nominations close. CARRIED.
Scrutineers appointed were Profs. T. Dandy and L. van Caesele.

3. Weightings and Criteria for Merit Pay

The Chairman referred to Article 25.5 of the UMFA agreement which stated that he as Dean of the Faculty would receive advice from Faculty Council as to the establishment of criteria and weighting of these criteria which would be used in the distribution of merit pay to UMFA members and that such criteria and weightings shall remain in effect from year to year until changed by the Dean after receiving the advice of Faculty Council. He said that on previous occasions the establishment of criteria and weightings had been left to the Heads of Departments who in turn would receive advice from their Department Council. It was moved Dr. Reid (Konopasek) that past practice be followed. CARRIED.

4. Criteria for Promotion

The Chairman reminded the Council of the document "Academic Promotion Procedure - Faculty of Science" which outlines criteria and procedures for promotion. It was moved Prof. Konopasek (Reid) that past practice be followed. CARRIED.

These Minutes will constitute notice to members of the criteria and weightings for Merit Pay and Criteria for Promotion.

5. Report from the Executive Committee

Prof. R.G. Woods reported on the Executive Meetings of December 20, 1970, January 29 and May 7, 1980, the three main subjects of discussion being:

- i) Proposal from Computer Science for the Formation of a School of Computer Science;
- ii) Regulations Concerning Students who Misread the Examination Timetable;
- iii) Possible Changes to First-Year Programs.

The meeting of May 7, 1980 had also selected the winners of the Gold Medal in the General and Honours program.

6. Report from Senate

Dr. McKee reported on happenings in Senate and advised Council that he and Dean Bigelow are members of the Advisory Committee for the Selection of a President. He read from a document presented by the President to Senate regarding addbacks in the 1980-81 budget, the portion referring to the Faculty of Science, and discussed at length the effect of budget cuts on attracting graduate students. Senate had considered and rejected the Proposal for the Formation of a School of Computer Science and was about to consider a report from the Senate Curriculum and Course Change Committee. Dr. McKee explained the procedure for selecting candidates for Honorary Degrees.

7. Other Business

i) Referral from the Executive of a new proposal regarding misreading of the Exam Timetable

Prof. Macpherson outlined a new proposal which had been considered by the Committee on Student Standing and approved by the Executive Committee at its May 7th meeting. This new proposal had resulted from a number of requests for deferrals in the latest exam series; all those applying for deferrals had been interviewed by the Administrative Assistant and he had concluded that in all cases the students had legitimately either misread the exam timetable or for other reasons had been prevented from attending an examination.

The old regulation had been intended to be a deterrent to students who might request a deferral in order to postpone an exam in which they felt they would not achieve a good mark. The Committee on Student Standing felt this regulation was unnecessarily harsh and that a student who was trying to manipulate the system would find a way to do so in any case.

The proposed new regulation was basically the same as the one in effect in the Arts Faculty - that a student would be allowed one deferral with no academic penalty. It would be granted at the Dean's discretion and it would be up to the student to convince him of the validity of his/her reason for missing the exam. The notation on the transcript would read "DX" (deferred exam) instead of "F-NP". Dean Macpherson moved on behalf of the Executive (Bock) that

"this form the basis of the regulations for missing examinations".

In the discussion which followed, concern was expressed that the proposed regulation was too lenient and would result in a lowering of standards. A member (J. Stewart) felt the reasons for the change were inadequate and pointed out that the exam timetable is published at least 6 weeks in advance. The number of students interviewed (17 over 2 years) would seem to indicate the old regulation was in fact acting as a deterrent.

The motion was called and was CARRIED.

4 opposed.

- ii) Dr. A.N. Campbell expressed concern that in trying to have some computer data from AECL converted to FORTRAN he had not received co-operation from the Department of Computer Science. It was pointed out that he should deal with the Computer Centre and not the Department.

- iii) Dr. Duckworth asked about the Science Library budget cuts and their effect in particular on biochemistry journals. He commented that some academic input should be made into decisions regarding cuts. The Chairman said the Science Library Committee is working with the Library and suggested Dr. Duckworth contact Dr. Dick if he had special concerns. Dr. Duckworth felt the President should be making decisions about how to make a good library. Dr. Jamieson supported him and said a letter is proposed to be sent to the President and it would be discussed with the Dean when drafted. Dr. McKee felt the UGC should be advised that the Science and Engineering libraries are major resources and should

be a separate item in their asking budget. Dr. Samoiloff agreed with this and felt the time is not right for subdivisions of the Faculty to argue their special needs. He felt the University was using its money in places that were not as essential and it should be allocated more equitably. The Chairman said he had written to the Director of Libraries on the subject of budget cuts.

- iv) Dr. Morrish expressed concern with the way discretionary money generated by NSERC awards was being distributed; he felt particularly the Physics Department was not getting its share of graduate student awards. Dean Isaac said the problem had been raised with the Research Board and had been looked at and that in fact the Faculty of Science had been receiving a good share.

The Chairman referred to Dr. McKee's remarks under (6) concerning budget cuts and said he hoped to bring Supplies and Special Academic allocations back to the 1979-80 level but this could only be done by taking a firm line on replacements.

The Chairman reported that preliminary data from the Admissions Office showed an increase in Science applications to date of the order of 12% - 14% (Manitoba high school graduates). Dean Macpherson reported that the University as a whole is up about 7% - 8%.

There being no further business the meeting adjourned at 11:00 a.m. on a motion by Dr. Betts/Thomas.

enc.

Missed Examination Regulation

A student who does not write a final examination at the scheduled time by reason of misreading the examination timetable, or as a result of an event or events which are felt by the student to be unusual may apply to the Dean of the Faculty of Science for permission to write a deferred examination. At his discretion the Dean or his designate may accept the reasons offered and approve the request.

In the event that the request is granted the deferred examination is offered in a manner prescribed by the Head of the department concerned. This may be the next time a regular examination is offered in an examination series, or a special examination set for this purpose offered at a time specified by the Head.

The privilege of being granted a deferred examination on such grounds shall not normally be allowed more than once while the student is registered in the Faculty of Science.

Should the request for a deferred examination not be granted the student will be assigned the grade "GRADE-NP" for the course. Normally the grade assigned will be "F-NP".

FACULTY ELECTIONS

SCHEDULE

Nominations from floor of Faculty Council Friday, May 9, 1980.

Nomination forms to be completed and sent to Departments by
Thursday, May 15th.

Ballots to be returned to Returning Officer by 4:00 p.m. Monday,
May 26th.

Scrutineers to count ballots 9:00 a.m. Tuesday, May 27th.

Results to Senate Tuesday, May 27th.

NOTE: Scrutineers to be named at Faculty Council Friday, May 9th.

Inter-Departmental Correspondence

DATE May 5, 1980

TO Members of the Faculty Council of Science

FROM Sheila Catt, Secretary *sc*

SUBJECT:

The 39th meeting of the Faculty Council of Science is scheduled for 9:30 a.m. on Friday, May 9th in Room 200 Armes Bldg.

A G E N D A

1. Approval of the minutes of the 38th meeting of October 17, 1979 and the Special Meetings of January 18 and January 29, 1980.
2. Faculty Elections (material forwarded with initial notice of meeting).
3. Weightings and Criteria for Merit Pay.
4. Criteria for Promotions.
Art. 20.2.b. of the Collective Agreement states:
"The dean/director, after receiving the advice of his/her faculty/school Council, shall be responsible for establishing the criteria for promotion and the weightings of these criteria, if any, to be used in the making of a promotion recommendation. These criteria and their weightings, if any, shall be made known to all faculty members by the dean/director."
5. Report from the Executive Committee.
6. Report from Senate.
7. Other Business.

SC/rc