

Minutes of the 112th meeting of Faculty Executive Committee held on Monday, March 15, 1993 at 2:30 p.m. in Room 352 Parker Building.

Present:	D.N. Burton (Chair) K. Mount M. Sumner (for D. Punter)	N. Hunter B.L. Sherriff J.P. Svenne	P. McClure R. Sparling
Regrets:	N. Chow	H. Cohen	L. Pratt
Absent:	P. Aitchison J.W.T. Dandy	A.N. Arnason	B. Bhakar

1. **Approval** of the Minutes of the 111th meeting of Faculty Executive held October 14 and October 19 was M/S/C.

2. **Matters Arising**

Dean Burton reported that the Promotion Policies document had been Tabled at the last Faculty Council meeting.

3. **Program and Course Change Proposals**

The following Program and Course Changes were M/S/C:

- a) Applied Mathematics - Course Change
- b) Chemistry - Course Change
- c) Geological Sciences - Statement of Intent (Major in Geophysics)
- d) Microbiology - Course and Program Changes
- e) Zoology - Program Change

4. **VW Policy**

Dean Burton reported that Senate had approved a revised policy on voluntary withdrawals to take effect September 1, 1993. The Faculty is required to establish regulations on the number of VWs that Science students will be allowed and on an across-the-board limited access policy. The Faculty Committee on Student Standing discussed these two matters at length.

Dean Burton moved on behalf of the Committee on Student Standing:

"That the maximum number of voluntary withdrawals (exclusive of changes made during the registration, late registration and revisions periods) shall be five full-course equivalents in any first degree program in Science. Students enrolled in second degree programs, who have to complete fewer courses than first degree students, will have a pro-rated VW allowance. Authorized withdrawals will not be included in these limits. This motion to be forwarded to Faculty Council for ratification."

After discussion this motion **Carried**.

Dean Burton moved on behalf of the Committee on Student Standing:

"That any student who (i) voluntarily withdrew from a particular course after the revision period, or (ii) has had his/her registration cancelled for non-payment of fees, or (iii) already has a grade in the course, may not register in that course until after a date to be specified by the University or Faculty. This motion to be forwarded to Faculty Council for ratification."

After discussion this motion **Carried**.

Dean Burton reported that Vice-President Gardner is seeking advice on certain undecided issues flowing from the new VW policy. The Committee on Student Standing considered these issues and suggested the following as advice the Faculty may wish to forward to Dr. Gardner. Faculty Executive discussed the issues at length.

#### Authorized Withdrawal

The criteria for granting authorized withdrawal should be the same as we currently use for deferred examinations. AWs **should** appear on student histories but **not** on official transcripts.

#### Statutes of Limitations on VW Limits and Limited Access Policies

A major purpose of limiting VWs and applying limited access policies is to save scarce resources. This is as true five years down the road as when the student took the course. On the other hand, a student who was unprepared for university at 18 is often ready and highly motivated at 23. Therefore, it seems reasonable that the system should contain some forgiveness, e.g. a student who has been out of university for say five years might have the "VW clock" reset while the effect of limited access in preventing registration in a particular course might lapse after a reasonable period, say a session plus a year (in that case a student who withdrew in 92R could not repeat in 92S or 93R but would have to wait until 93S or later).

(The idea of collecting merits was suggested.)

#### First-Year Students

The idea of a special deal for first-year students is attractive but, while we have no data for Science, Arts has determined that VW rates do **not** vary significantly with year of study. If resources are a problem, first-year students need the discipline of a VW limit as much as anyone else.

#### Transfer of VWs

Our policy should be that a student entering Science from another U of M faculty or school should bring with him/her only VWs in courses which transfer to

Science. Students transferring from another institution should start with a clean slate.

5. **Policy for the Appeal of Term Work**

The memorandum from Professor Anderson, Secretary of Senate, dated March 4, 1993 was discussed. (see attached copy)

Faculty Executive suggests that the Dean appoint an ad hoc committee to deal with the policy on Appeal of Term Work. Suggested names for the committee included G. Baldwin (Chemistry); Jim Birchall (Physics); Glen Klassen or Mike Sumner (Biology); and someone from the Statistics Department.

As there was no further business, meeting adjourned 4:30 p.m.

**THE UNIVERSITY OF MANITOBA**  
Faculty of Science  
250 Machray Hall  
Office of the Dean  
**Inter-Departmental Correspondence**

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March 8, 1993.

**TO:** Members of the Executive Committee of Science Faculty Council

**FROM:** P. Pachol, Secretary *P. Pachol*

The 112th meeting of the Executive Committee is scheduled for Monday, March 15, 1993 at 2:30 p.m. in **Room 352 Parker Building**. **Note change in location.**

1. Approval of Minutes of the 111th meeting, October 14, 1992 (previously distributed).
2. Matters Arising
3. Program and Course Change Proposals (enclosure)
4. VW Policy -- recommendation from Committee on Student Standing (enclosure)
5. Other Business

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Encls.