

Minutes of the 120th Meeting of Executive Committee of Science Faculty Council held Thursday, March 21 at 1:30 p.m. in 250 Allen Building.

Present: J.C. Jamieson (Chair) C. Kelly
D.N. Burton T. Kucera
I. Ferguson R. McGowan
A. Gerhard A. Secco
N. Halden J. Stewart
K. Keen (for B. Johnston) J. Vail

Regrets: P. Aitchison Visitors: N. Marnoch
B. Johnston J. McConnell
M. Peer
J. van Rees

1. The Minutes of the 119th Meeting of Executive Committee held October 18/95 were **approved**.
2. **Dean's Report**

The Dean reported on the following:

- A 6% budget exercise (\$1.1m) was recently completed with a \$285,000 deficit. The number of faculty members retiring has helped considerably. The Dean used a series of overheads to explain the components of the budget. Dean Jamieson, in response to a question, stated that, at Deans' Council, about a half dozen deans said they would not be able to make the cut without invoking Article 28.
- Dean Jamieson mentioned that there is a staffing plan for academics; Arthur Gerhard having done the majority of the work on the plan. The Dean was asked whether the staffing plan was going to be discussed in the departments. He reported that he brought the plan to the Administrative Council and it is already being implemented. The Deans will also be doing a plan for Support Staff and Supplies.
- University I is scheduled for September 1997; Dean D. Burton is the person in charge of getting it going. He will have administrative assistance from Joan McConnell and the Deans and Linda Chartier will help him with various other responsibilities.
- On student recruitment, Dean Jamieson reported that Jasper McKee has been visiting high schools promoting the Faculty of Science.

The Faculty is arranging for production of a new recruitment video; the present one is very outdated. Channel U has been contracted to do the work at a cost of \$5,000 for a 1/2 hour video, which will be aired on Channel 11 and possibly iscovery Channel. Copies of the video will also be used for orientation sessions and sent out to rural schools.

- The Dean reported that he had applied to the Science Endowment Fund Committee for a sum of money to support Scholarships. This sum, if awarded, would be matched on a two-for-one basis. The thought is to bring the Isbister Scholarship up to a reasonable sum of money; plus award some other scholarships.

3. Program and Course Change Proposals

The Program and Course Change Proposals were moved on behalf of the Committee on Courses and were **approved**.

- i. Department of Botany; course change
- ii. Ecology; program change
- iii. Genetics Program; program changes
- iv. Department of Microbiology; course changes
- v. Microbiology-Chemistry Joint Honors Program in Biotechnology; program change
- vi. Courses offered in other Faculties and Schools, acceptable for credit in the Faculty of Science; course changes

4. Dean's Honor List

Dean Burton reminded Faculty Executive that the regulations for awarding of the Gold Medal were changed last fall. A handout was provided showing the current practice and the proposal for change to Dean's Honor List regulations.

Dean Burton moved on behalf of the Committee on Student Standing the proposed changes to the Dean's Honor List Regulations.

"Proposed:

-24 hours in Regular Session (or 80% of load in Regular Session if program requires more than 30 hours), OR

-12 hours in an academic term (or 80% of load in academic term if program requires more than 15 hours) if in a Co-operative Option

-minimum sessional grade point average of 3.50 on all courses completed in that session (excluding courses taken as a Special Student)."

Dr. Vail suggested another way to deal with this matter would be to consider students for Dean's Honor List after they had accumulated 30 units. Dr. Kelly said this was a good suggestion.

Dean Burton asked that Executive approve the motion for this year and consider this suggestion next year.

Vote was taken and **carried**.

5. **Voting Policy for Faculty Elections**

Dean Jamieson reported that, during election of members for Senate last year, there was a request to vote by E-mail and for another vote there was a request to vote by Proxy. The matter was brought to Faculty Executive for discussion.

Members felt that there should be some procedure for persons absent from the University during the voting period to be counted. A few members voiced the opinion that e-mail is not secure. It was suggested that a Fax to the Dean's Office would be better; the Faculty Association allows faxed ballots.

It was moved, seconded and **carried**:

"That, for Faculty elections, faxed ballots be allowed for those members not available during the voting period."

It was suggested that the outside envelope contain the words "Please print" in addition to the signature on the outside envelope of the ballot.

Dr. Vail mentioned that in Physics they have 2 votes; a certain number eliminated on the first ballot.

6. **Other business**

Dean Jamieson brought up the subject of creating an ad hoc committee to deal with nominations for Professor Emeritus/Emerita.

The Dean mentioned that the Heads and he were performing that function now. Dr. Vail saw no realistic reason for an Ad Hoc Committee. Dean Jamieson suggested that we let a few more cycles pass before we do anything.

Dr. McGowan expressed the view that a person should be considered based on whether he/she is good enough to be an Emeritus/Emerita Professor in the University as a whole. Dr. Kelly agreed with him.

It was moved, seconded and **carried** (1 opposed):

“That nominations for Professor Emeritus/Emerita be made as a result of a successful motion from the Department Council.”

Dean Burton brought up the subject of the UMSU/Angus Reid survey and mentioned it was being done without the sanction of the University.

As there was no further business, meeting adjourned at 3:15 p.m.

THE UNIVERSITY OF MANITOBA
Faculty of Science
250 Machray Hall
Office of the Dean
Inter-Departmental Correspondence

March 14, 1996.

TO: Members, Executive Committee of Science Faculty Council

FROM: Pat Pachol, Secretary



ON: **Notice of Meeting**

The 120th meeting of the Executive Committee is scheduled for Thursday, March 21, 1996 at 1:30 p.m. in Room 250 Allen Building.

Agenda

1. Approval of the Minutes of Faculty Executive Meeting #119
(dated October 18/95)--previously distributed
2. Dean's Report
3. Program and Course Change Proposals (attached)
4. Voting Policy for Elections
5. Other Business

/pap

Please confirm your attendance either by telephone (9348) or e-mail to
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