

## MINUTES

### 168th MEETING OF THE FACULTY OF SCIENCE EXECUTIVE COUNCIL

held on Wednesday, April 9, 2014, at 2:00 p.m. in 250 Allen

**PRESENT:**

M. Whitmore, Chair	P. Graham
M. Piercey-Normore	P. Loewen
G. Anderson	J. Marotta
J. Sorensen	J. Pai
B. Li	B. Johnson
M. Doob	P. Pelka
P. Blunden	M. Shantz (recorder)

**REGRETS:** Judy Anderson

**1. Approval of the Agenda** - approved

**2. Approval of Minutes**

**MOTION:** To approve the minutes of the 167th meeting of the Faculty of Science Executive Council held on February 6, 2014. Moved by M. Doob, seconded by B. Johnson.

**CARRIED**

**3. Introduction of New Member**

- M. Whitmore introduced Jonathan Marotta, the new Department of Psychology representative.

**4. Endowment Committee Terms of Reference**

M. Whitmore outlined the proposed changes to the terms of reference, as circulated:

- Under A) Terms of Reference, item #2:  
The addition of “or otherwise” in the first sentence.
- Under B) Guidelines, item #5: Let’s Talk Science and WISE to be added to the list of eligible applicants.
- Under B) Guidelines, item #6:  
Proposed new wording: “The committee will give priority to applications for undergraduate teaching equipment that contributes to modern, high quality, innovative science education. Committee members will balance the need to respect the source of the funds, the contribution to high quality, innovative science education, and the numbers of students who would benefit from each proposed project.”

As well, two columns will be added to the Endowment Fund request form: “Does ICM offer this course?” and “If so, number of ICM students in the course”.

The above proposed changes to be taken to Faculty Council for approval.

## 5. Promotion and Tenure Policies (as circulated)

M. Whitmore proposed the following:

- Under Section VI.3, item #4, bullet #2: CHANGE: “The final list of referees will contain at least eight (8) names, all of whom will be contacted.” TO READ: “The final list of referees will contain at least ten (10) names, eight (8) of whom will be contacted.”

To be taken to Faculty Council for approval.

## 6. Faculty of Science Interim Strategy Plan

- M. Whitmore outlined the changes from version 3 (which was circulated to the faculty as a whole) to version 3.3 (as circulated to Faculty Executive).
- The intent of the document is to provide the next Dean with a statement of where things are now and a summary of past discussions, which s/he can use to build on.
- Suggested changes: the word “framework” to be included in the title, a few minor changes to the first page and a change to the graduate student target.
- To go forward, with changes, to Faculty Council for approval.

## 7. Approval of Faculty Council Draft Agenda

- Change #4 to read: Accommodation of Students with Disabilities - 20-minute Presentation
- Change #7 to read: Faculty of Science Strategic Planning Framework
- M. Whitmore will send out advance notice of what he is looking for with regard to the Endowment Committee terms of reference, Promotion and Tenure policies, and the Strategic Planning Framework.

**MOTION:** to approve the draft agenda of the Faculty Council meeting scheduled for April 17, 2014, with the above changes. Moved by J. Sorensen, seconded by B. Johnson.

**CARRIED**

## 8. Other Business - nothing to report

## 9. Adjournment

The meeting adjourned at 3:30 p.m.