

Local Area Safety & Health Committee (LASH) Minutes

WORKPLACE COMPLETE NAME AND ADDRESS	EMPLOYER CO-CHAIR	OCCUPATION	Present	Absent
FACULTY of SCIENCE 239 MACHRAY HALL 186 DYSART ROAD UNIVERSITY of MANITOBA WINNIPEG, MANITOBA R3T 2N2 CANADA PHONE: (204) 474-8256 FAX: (204) 474-7618 Committee: FACULTY OF SCIENCE LOCAL SAFETY LASH COMMITTEE Meeting Date: JUNE 26, 2019 Date of next meeting: OCTOBER 2019 Number of employees at the workplace UNKNOWN	KRISTYNA KOZANSKI	ASSOCIATE DEAN, UNDERGRADUATE STUDIES, STUDENT EXPERIENCE	X	
	EMPLOYER MEMBERS TREVOR SCHULTZ STEPHANIE CARTER	EXECUTIVE ASSISTANT TO THE DEAN ADMINISTRATIVE ASSISTANT, MICROBIOLOGY DEPARTMENT	X X	
	Worker Co-CHAIR SYLVIE RENAULT Worker Members BETTY LERNER LINDA ALRAYES	ASSOCIATE PROFESSOR, BIOLOGICAL SCIENCES DEPARTMENT SAFETY COORDINATOR, FACULTY OF SCIENCE PhD. Student & TA, BIOLOGICAL SCIENCES DEPARTMENT	X X	X REGRETS
	Guests (LIST ALL) N/A			

TIME	REMARKS
Starting 9:10 AM	Co-Chair chairing this Session: KRISTYNA KOZANSKI I. Approval of today's agenda (STEPHANIE & SYLVIE) II. Approval of minutes from APRIL 9, 2019 (STEPHANIE & SYLVIE) III. Business arising from Previous Minutes IV. New Business V. Review action items/Updates (nothing to report) VI. Summary of Incidents and investigation Reports VII. Other Business
Ending 10:30 AM	Meeting Adjourned



Date of origin	SAFETY AND HEALTH CONCERNS AND PROBLEMS	Recommendations or actions to be taken	Action by (who & when)
APRIL 9, 2019	<p>III. BUSINESS ARISING FROM PREVIOUS MINUTES:</p> <p>FACULTY OF SCIENCE SAFETY WEBSITE</p> <p>Jennifer Macrae, Communications & Promotions Officer at the Faculty of Science, has updated the website and will provide access and training to a committee member to regularly update the Faculty of Science Safety and the LASH website.</p>	<p>LASH Members training</p>	<p>JENNIFER MACRAE</p>
APRIL 9, 2019	<p>NEW BIOSAFETY PERMIT CERTIFICATION (UPDATE)</p> <ul style="list-style-type: none"> The Faculty of Science has been required to update their biosafety permits and individual PIs were directed to submit their applications if there were new lab personnel and/or new funding and/or protocol updates. 	<p>Submission of Biosafety applications.</p>	<p>BETTY L (In Progress)</p>
JUNE 26, 2019	<ul style="list-style-type: none"> Autoclave Validation: The co-chair of the LASH Committee (Sylvie R.) will organize a meeting with the Faculty of Science technicians, Frauke Ferhman, Terry Wolowiec, LASH members representatives and Biosafety EHS representatives to review the Biosafety Program requirements the Faculty of Science needs to comply regarding autoclaves validation. 	<p>Request a special meeting to provide biosafety guidelines to the Fac. of Science Technicians.</p>	<p>Organizer SYLVIE R. (AUGUST or SEPTEMBER 2019)</p>
APRIL 9, 2019	<p>ANNUAL LASH MEMBERS TRAINING</p> <ul style="list-style-type: none"> Different training opportunities and events were discussed with LASH members. There UofM website has training available under the Learning and Organizational Development. Other alternative training and seminar opportunities were discussed; members will attend training during the fall. 	<p>LASH Members training</p>	<p>LASH Year 2019 Ongoing</p>
JUNE 26, 2019	<p>IV. NEW BUSINESS</p> <p>SELECTION OF A NEW LASH MEMBER</p> <p>Name of potential new members were suggested to replace George Orriss (who resigned as a member due to relocation)</p>	<p>Nomination of a new LASH Member (IN PROGRESS)</p>	<p>LASH</p>
JUNE 26, 2019	<p>VII. OTHER BUSINESS</p> <p>A near miss was reported by the Microbiology Department, where a student spilled an ethanol container on the bench and caught fire. The fire was immediately controlled and no injuries or loss of any type was reported.</p>		

INCIDENT REPORTS AND INVESTIGATIONS	FOLLOW UP
<p>The Faculty of Science SUMMARY OF INCIDENTS was presented to the LASH COMMITTEE and reviewed.</p> <p>Suggestions have been made and noted.</p>	<p>RECOMMENDATION TO CIRCULATE THE INFORMATION FOR INVIGILATORS & OTHER SAFETY GUIDELINES TO ALL FACULTY DISTRIBUTION LIST FROM THE DEAN'S OFFICE.</p> <p>LASH WILL FOLLOW UP WITH THE assistance of EHS members.</p>

IN MY OPINION, THE ABOVE IS AN ACCURATE RECORD OF THIS MEETING.



EMPLOYER CO-CHAIR, **KRYSZYNA KOCZANSKI**

Worker CO-CHAIR **SYLVIE RENAULT**