

Local Area Safety & Health Committee (LASH) Minutes

WORKPLACE COMPLETE NAME AND ADDRESS	EMPLOYER CO-CHAIR	OCCUPATION	Present	Absent
FACULTY of SCIENCE 239 MACHRAY HALL 186 DYSART ROAD UNIVERSITY of MANITOBA WINNIPEG, MANITOBA R3T 2N2 CANADA PHONE: (204) 474-8256 FAX: (204) 474-7618 Committee: FACULTY OF SCIENCE LOCAL SAFETY LASH COMMITTEE Meeting Date: OCTOBER 10, 2019 Date of next meeting: JANUARY 2020 Number of employees at the workplace UNKNOWN	KRYSZYNA KOZANSKI	ASSOCIATE DEAN, UNDERGRADUATE STUDIES, STUDENT EXPERIENCE	X	
	EMPLOYER MEMBERS TREVOR SCHULTZ STEPHANIE CARTER	EXECUTIVE ASSISTANT TO THE DEAN ADMINISTRATIVE ASSISTANT, MICROBIOLOGY DEPARTMENT	X	X REGRETS
	Worker Co-CHAIR SYLVIE RENAULT	PROFESSOR, BIOLOGICAL SCIENCES DEPARTMENT	X	
	Worker Members BETTY LERNER LINDA ALRAYES	SAFETY COORDINATOR, FACULTY OF SCIENCE PhD. Student & TA, BIOLOGICAL SCIENCES DEPARTMENT	X	X
	Guests (LIST ALL) N/A			

TIME	REMARKS
Starting 10:10 AM	Co-Chair chairing this Session: SYLVIE RENAULT I. Approval of today's agenda (KRYSZYNA & TREVOR) II. Approval of minutes from JUNE 26, 2019 (TREVOR & KRYSZYNA) III. Business arising from Previous Minutes IV. New Business V. Summary of Incidents and investigation Reports VI. Other Business
Ending 12:30 AM	Meeting Adjourned



Local Area Safety & Health Committee (LASH) Minutes

Date of origin	SAFETY AND HEALTH CONCERNS AND PROBLEMS	Recommendations or actions to be taken	Action by (who & when)
OCTOBER 10, 10:10 AM	<p>III. BUSINESS ARISING FROM PREVIOUS MINUTES:</p> <p>FACULTY OF SCIENCE SAFETY WEBSITE</p> <p>Some links in the Faculty Science Health & Safety webpage and the LASH webpage are not working. The B.L. will provide a summary to the Co-Chair Krystyna K. of the required changes to fix the broken links.</p>	<p>Health & Safety, LASH webpages To update and fix</p>	<p>KRYSTYNA K. BETTY L</p>
OCTOBER 10, 10:20 AM	<p>ANNUAL LASH MEMBERS TRAINING</p> <p>Members have decided to get their training in the month of November (SafeWork MB and online courses).</p>	<p>LASH Members training</p>	<p>LASH Year 2019</p>
OCTOBER 10, 10:25 AM	<p>EHS FOLLOW UP FROM JANUARY 17, 2019</p> <p>FIRE SAFETY</p> <ul style="list-style-type: none"> • Fire evacuation debrief forms have not been provided to the LASH by EHS. • EHS has not provided the Fume hoods guidelines during Fire Alarms or power outages. 	<p>To contact EHS</p> <p>EHS will be invited to attend the next LASH Session</p>	<p>Co-Chair</p>
OCTOBER 10, 10:30 AM	<p>ACCESSIBILITY SIGNS</p> <ul style="list-style-type: none"> • Buller Bldg. to add accessibility signs in the main entrance 	<p>Physical Plant To post signs</p>	<p>TREVOR S. (In Progress)</p>
OCTOBER 10, 10:35 AM	<p>NEW BIOSAFETY PERMIT CERTIFICATION (UPDATE)</p> <ul style="list-style-type: none"> • New biosafety certificates applications have been submitted. • Autoclave Validation: The Faculty of Science will provide materials to facilitate the autoclaves validation (spore kits and incubator). 	<p>Update Fac. of Science Technicians.</p>	<p>BETTY L TREVOR S. OCTOBER 2019</p>
OCTOBER 10, 10:40 AM	<p>SELECTION OF A NEW LASH MEMBER</p> <ul style="list-style-type: none"> • Name of potential new members were selected and will be contacted to replace GEORGE ORRISS (who resigned as a member due to relocation) • One additional member (sessional instructor) is been considered to increase departmental representation. • Name of potential new CUPE member to act as an alternate for LINDA ALRAYES who has not been able to attend the last meetings. 	<p>Nomination of new LASH Members (IN PROGRESS)</p>	<p>LASH Ongoing 2019</p>

Date of origin	SAFETY AND HEALTH CONCERNS AND PROBLEMS	Recommendations or actions to be taken	Action by (who & when)
June 26, 10:50 AM	<p>III. BUSINESS ARISING FROM PREVIOUS MINUTES (CONT.)</p> <p>NEW CHEMICAL PERMIT CERTIFICATION</p> <p>The LASH committee reviewed the new ESHA permit certification and WHIP information (Door's placards).</p> <p>EHS will be invited at the next LASH session to review the process.</p>	EHS will be invited to attend the next LASH Session	Co-Chairs EHS
OCTOBER 10, 11:10 AM	<p>IV. NEW BUSINESS</p> <p>FACULTY OF SCIENCE SAFETY TRAINING</p> <p>Associate Dean Peter Loewen proposed to replace the 2 hour General Health, Safety and WHMIS orientation session provided by the Faculty of Science Safety Coordinator B. Lerner with the EHS online WHMIS training.</p> <p>While some members expressed concerns from switching from an in-person training to the EHS online WHMIS training, other members supported the proposed change. The committee has identified a list of General and Lab safety topics and departmental procedures presented by B. Lerner not covered in the EHS online presentation.</p> <p>Some options were proposed, including potential online modules on the different topics or give the option to departments to invite Betty L. to provide additional training.</p> <p>The co-chairs of the LASH committee will meet with Peter L. and Betty L. to further discuss who will be responsible to provide this additional training and when these changes will be implemented.</p>	Meeting with Associate Dean Peter LOEWEN	Co-Chairs, TREVOR S. & BETTY L. (ASAP)
OCTOBER 10, 12:00 AM	<p>V. OTHER BUSINESS</p> <p>SLIP AND FALL INCIDENTS</p> <p>Near misses were reported in the Animal Care Facility in Duff Roblin over cement floors in the cage's cleaning area, and in the Buller Bldg. main entrance's marble stairs, (they become really slippery during rainy days). A solution could be to add anti-slippery mats near entrances with marble floors/stairs and to add a coat to the cement floors to increase grip.</p>	Contact Physical Plant	Co-Chair Krystyna K. (ASAP)
OCTOBER 10, 12:05 AM	<p>UOFM PHONE LINES</p> <p>A department inquired about potential safety repercussions to remove phone lines in office/common areas. EHS was contacted, there were not safety guidelines associated with this issue. The committee will bring this issue to the attention of EHS during the next LASH session.</p>	EHS will be invited to attend the next LASH Session	Co-Chairs & EHS

Date of origin	SAFETY AND HEALTH CONCERNS AND PROBLEMS	Recommendations or actions to be taken	Action by (who & when)
<p>OCTOBER 10, 12:05 AM</p>	<p>VI. SUMMARY OF INCIDENTS AND INVESTIGATION OF INCIDENT REPORTS</p> <p>POWER OUTAGE, JULY 8, 2019 INCIDENTS</p> <ul style="list-style-type: none"> An employee was stuck in the elevator in the Allen Bldg. for approximately 45 minutes. A delivery person had a near miss due to the lack of emergency lights while he was transiting the stairs in total darkness. <p>The Faculty of Science and Departments will write a more specific procedure to follow during power outages. The UM Emergency Response Quick Reference Guide has been updated on 2019.</p> <p>FACULTY OF SCIENCE SAFETY WEBSITE</p> <p>The LASH requested access to the Faculty of Science Safety Website to facilitate updating & uploading information and documents to the new Safety & Health website. Jennifer MacRae, Communications & Promotions Officer at the Faculty of Science, will provide access and training to a LASH member.</p> <p>ANIMAL HOLDING FACILITY</p> <p>Technicians from the Animal Care Facility inquired about the possibility of having access to the parking lot closer to the Duff Roblin Bldg. for emergencies calls after hours.</p> <p>This issue will be discussed further with the Departmental Head and Parking Services.</p>	<p>EHS will be invited to attend the next LASH Session.</p> <p>LASH Members training</p> <p>LASH Members will follow up with Head of Biological Sciences Department.</p>	<p>Co-Chairs & EHS</p> <p>JENNIFER MACRAE</p>

INCIDENT REPORTS AND INVESTIGATIONS	FOLLOW UP
<p>The Faculty of Science SUMMARY OF INCIDENTS was presented to the LASH COMMITTEE and reviewed.</p> <p>Suggestions have been made and noted.</p>	<p>New versions of the booklet UM EMERGENCY RESPONSE QUICK REFERENCE GUIDE 2019 will be requested to Security Services/EHS and distributed to All Faculty by the DEAN'S OFFICE.</p>

IN MY OPINION, THE ABOVE IS AN ACCURATE RECORD OF THIS MEETING.

WORKER MEMBER, BETTY LERNER

Worker CO-CHAIR, SYLVIE RENAULT