

Local Area Safety & Health Committee (LASH) Minutes

WORKPLACE COMPLETE NAME AND ADDRESS	MEMBERS	OCCUPATION	Present	Absent
FACULTY of SCIENCE 239 MACHRAY HALL 186 DYSART ROAD UNIVERSITY of MANITOBA WINNIPEG, MANITOBA R3T 2N2 CANADA PHONE: (204) 474-8256 FAX: (204) 474-7618 Committee: FACULTY OF SCIENCE LOCAL SAFETY LASH COMMITTEE Meeting Date: FEBRUARY 24, 2021 Date of next meeting: MAY 2021 Number of employees at the workplace UNKNOWN	EMPLOYER CO-CHAIR KRISTYNA KOCZANSKI	ASSOCIATE DEAN, UNDERGRADUATE STUDIES, STUDENT EXPERIENCE	X	
	EMPLOYER MEMBERS TREVOR SCHULTZ STEPHANIE CARTER	EXECUTIVE ASSISTANT TO THE DEAN ADMINISTRATIVE ASSISTANT, MICROBIOLOGY DEPARTMENT	X X	
	Worker Co-CHAIR SYLVIE RENAULT Worker Members BETTY LERNER LINDA ALRAYES	PROFESSOR, BIOLOGICAL SCIENCES DEPARTMENT SAFETY COORDINATOR, FACULTY OF SCIENCE PhD. STUDENT & TA, BIOLOGICAL SCIENCES DEPARTMENT	X X	 Absent
	Guests (LIST ALL) N/A			

TIME	REMARKS
Starting 2:00 PM	Chairing this Session KRISTYNA KOCZANSKI I. Approval of today's agenda (STEPHANIE & TREVOR) Approval of minutes from NOVEMBER 12, 2020 (TREVOR & SYLVIE) II. Business arising from Previous Minutes III. New Business / Issues IV. Summary of Incidents and investigation Reports V. Other Business
Ending 3:35 PM	Meeting Adjourned



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DATE OF ORIGIN	SAFETY AND HEALTH CONCERNS AND PROBLEMS	RECOMMENDATIONS OR ACTIONS TO BE TAKEN	ACTION BY (WHO & WHEN)
JANUARY 17, 2018	<p>III. BUSINESS ARISING FROM PREVIOUS MINUTES: ISSUES FROM POSTPONED MEETING ON MARCH 18, 2020</p> <p>ACCESSIBILITY SIGNS Accessibility signs have been posted at the main entrance of the Buller Bldg., and to the side of the Greenhouse with arrows pointing to the Arms Link accessibility entrance.</p>	Physical Plant posting of accessibility signs December 17, 2020	TREVOR SCHULTZ Done ✓
SEPTEMBER 2020	<p>COVID-19 GUIDELINES & THE USE OF FACE MASKS</p> <p>USE OF FACE MASKS Mandatory use of face mask at the UofM was made effective on September 1, 2020. Following a report that there were no posters warning / notifying building occupants of the UofM requirement to use face masks in common areas.</p>		
FEBRUARY 24, 2021	<p>FOLLOW UP: Members of the committee have reported that signs notifying the use of face mask in the buildings were posted by Physical Plant. No more reports of people in the buildings without face masks have been received by the Faculty of Science LASH committee since the last session on November 12, 2020.</p>	Follow up completed	SYLVIE R KRISTYNA K Done ✓
SEPTEMBER / NOVEMBER 2020	<p>COVID-19 GUIDELINES & HOUSEKEEPING</p> <p>How often door handles and shared areas should be cleaned by Physical Plant? Hand sanitizers dispensers are few and are not placed in prominent locations. It has been noticed that the containers are not labeled and they often are found empty.</p> <p>FOLLOW UP: Co-chair Sylvie R. contacted PP, and in response, Dave Bacher, Physical Plant North Supervisor, reported the following: "The washrooms in several Science buildings are cleaned every day from 6:00 am to 10:00 pm (at least 4 times/day). It is based on usage of the floor. Cleaning schedules are posted on the doors. Building main entrance door handles are cleaned approximately every hour, corridor door handles are cleaned once daily. Hand sanitizer dispensers have been labelled."</p>	Follow up completed	SYLVIE R Done ✓

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<p>FEBRUARY 11, 2021</p> <p>NOVEMBER 30, 2020</p> <p>JANUARY 2021</p> <p>FEBRUARY 24, 2021</p>	<p>IV. NEW BUSINESS / ISSUES</p> <p>CHEMICAL WEAPONS CONVENTION REPORT: In consultation with the Heads of the Departments, a Chemical Weapons Convention (CWC) declaration report corresponding to the Year 2020 was submitted to EHS and the Chemical Safety Program at chemsafe@umanitoba.ca on February 11, 2021 on behalf of all the Faculty of Science Departments.</p> <p>EHS, CHANGES:</p> <p>ACCIDENT / INCIDENT REPORTS On November 2020, Judy SHIELDS, the Occupational Health Coordinator in Environmental Health and Safety retired, she was replaced by Monica Kolomic. Accident Reporting Procedure/ Workers, issues related to Compensation Program, assistance with investigations of accident/incidents, consultations with immunization programs and Ergonomic Evaluations are required to be sent to OHReport@umanitoba.ca</p> <p>RADIATION SAFETY PROGRAM On January 2021, Alison Yarmill retired, William Grierson has replaced Alison as the new Radiation Safety Officer.</p> <p>FIRST AID TRAINING AND DESIGNATED FIRST AIDERS EHS used to offer training and certifications as well as the following recertification (valid for 3years) to workers willing to become designated first aiders in their work areas. The program is currently not supported by EHS. The Faculty of Science is currently providing the resources to those interested in continue their recertification or interested in becoming new designated first aiders at the Faculty of Science. EHS provided the list of volunteers whose certification expired on the fall of 2020. The Faculty of Science Dean's office has contacted those staff members to let them know that their certification had expired and to offer them the opportunity to continue their training by attending the First Aid Recertification. It was reported to the LASH that Duff Roblin Building has no designated first aiders holding valid certifications at this time. Co-chair Sylvie R. has volunteered to email the supervisors in the building to inquire who may be interested in taking this opportunity to get the training among staff and students.</p> <p>V. OTHER BUSINES</p> <p>INCIDENT REPORTS / FOLLOW UP</p> <p>MINOR INCIDENTS Two incidents reported in the same period, involved the same equipment. Both incident resulting in minor injuries (burns) were found to be caused by a faulty knob and a door that if not properly latched, will shut down suddenly. Stephanie Carter, who is familiar with this particular equipment as part of her previous work experience, will contact the Head of the Department.</p>	<p>CWC DECLARATION</p> <p>EHS PERSONNEL & Changes to procedures and personnel</p> <p>Email Duff Roblin Bldg. Supervisors</p> <p>Contact The Head of the DEPARTMENT</p>	<p>BETTY L Done✓</p> <p>DARRIN JOLICOEUR BETTY L Done✓</p> <p>DARRIN JOLICOEUR BETTY L</p> <p>SYLVIE R</p> <p>STEPHANIE C ASAP</p>

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FEBRUARY 2021	<p>V. OTHER BUSINES</p> <p>INCIDENT REPORTS / FOLLOW UP</p> <p>REPORT: POTENTIAL HAZARDOUS MATERIAL (ASBESTOS)</p> <p>A glove believed to contain asbestos was reported to the Safety Program at the Faculty of Science.</p> <p>Fred Reyes, EHS Hazard Waste Management Program, referred the Safety Coordinator at the Fac. of Science to the Asbestos Management Program (AMP) where Steve Walker, Safety & Training Coordinator, Physical Plant removed the glove from the lab the next day.</p> <p>The LASH discussed if there was any possibility that similar types of gloves may be present in the facility and how to encourage users to discard them.</p> <p>To prevent any potential exposure to asbestos, and to ensure that all gloves suspected of containing asbestos at the Faculty of Science are disposed through the AMP, the Dean's office will offer a "swap program" to the labs in the faculty to trade any thermal gloves that are suspected of contain asbestos, for asbestos free ones (paid by the Faculty of Science Safety program, free of cost to the labs).</p>	<p>PHYSICAL PLANT</p> <p>Buy and swap (replace) Asbestos Thermal gloves for Asbestos free ones.</p>	<p>STEVE WALKER Done ✓</p> <p>BETTY L ASAP</p>
FEBRUARY 2021	<p>AUTOCLAVE WASTE PROCEDURES / HOT LIQUID MINOR SPILL:</p> <p>After autoclaving waste in the Buller Autoclave, a minor spill (agar) occurred while unloading a heavy tray from a bottom shelf in the autoclave cart. There were no injuries reported during the incident.</p> <p>Stephanie Carter will mention this incident to the Head of the department to discuss the best way to implement safety measures to avoid spills/potential injuries when autoclaving waste among autoclave users.</p> <p>SMALL FIRE</p> <p>Horace Luong was call to go into the Teaching Lab 280 Parker to put out a fire caused by an unknown student threw a used match into a garbage bin.</p> <p>There were no injuries reported during the incident.</p> <p>FOLLOW UP</p> <p>The General Office at the Chemistry Department placed a work order to replace or refill the Fire Extinguisher.</p>	<p>Contact The Head of the Department</p> <p>Reported to the EHS</p>	<p>STEPHANIE C ASAP</p>

FOLLOW UP

- To email **EHS** representatives requesting an update regarding Building evacuation plans (asking if there will be fire drills while the campus is minimally occupied during Covid-19 and the policy regarding fume hoods during a fire alarm). In progress
- To follow up the posting of safety the accessibility signs in the main entrance of Buller Bldg. (Done)

IN MY OPINION, THE ABOVE IS AN ACCURATE RECORD OF THIS MEETING.

EMPLOYER CO-CHAIR, KRYSZYNA KOCZANSKI

WORKER CO-CHAIR, SYLVIE RENAULT