



**156th Meeting of the Faculty Council of Science
September 1, 2021 at 2:30pm
Virtual (Zoom)**

AGENDA

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|------------|--|------------------------|
| 1.0 | Approval of Agenda | For Approval |
| 2.0 | Approval of Minutes – 155th meeting, April 30, 2021
<i>(material attached)</i> | For Approval |
| 3.0 | Business Arising from Minutes | |
| 4.0 | Undergraduate Course and Program Changes (S. McKenna)
<i>(material to be uploaded)</i> | For Approval |
| 5.0 | Dean's Report | |
| a) | Infrastructure Updates (P. Loewen/K. Koczanski) | For Information |
| b) | Return to Campus | For Information |
| | i. Updates on University of Manitoba Vaccine Mandate | |
| | ii. Guidelines sent out July 2021 for the Faculty of Science | |
| c) | Associate Deans – Faculty of Science | For Information |
| | i. Dr. Sean McKenna – Associate Dean (Undergraduate Programs) | |
| | ii. Dr. Steve Whyard – Associate Dean (Research) <i>pending approval from BoG August 2021</i> | |
| | iii. Dr. Peter Loewen Associate Dean (Administration) – Stepping down December 2021 | |
| | iv. Krystyna Koczanski – New Associate Dean (Administration) January 2022 | |
| | v. Search for Associate Dean (Student Experience) Fall 2021 | |
| | vi. Search for EDI Lead is underway <i>(S. Safi-Harb has stepped down)</i> | |
| d) | Welcome new FoS - Faculty Council Members: | For Information |
| i. | Department Heads – Faculty of Science | |
| | • Dr. Shaun Lui has accepted the role as Department Head, Mathematics | |
| | • Dr. Ute Kothe has joined Department Head – Chemistry August 2021 | |
| | • Dr. David Gerhard has accepted the position of Department Head Computer Science and will join the Faculty May 2022 pending approval from BoG August 2021 | |
| | • Search for Department Head – Department of Biological Science is underway | |

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|------------|---|------------------------|
| ii. | Welcome to new SSA Executive Members | For Information |
| | <ul style="list-style-type: none"> • Chloe McElheron – SSA President • Stuti Gupta – SSA Vice President | |
| iii. | Welcome Acting Head, Sciences division - Libraries | For Information |
| | <ul style="list-style-type: none"> • Marie Speare | |
| iv. | Welcome Support Staff Representative (<i>re-elected</i>) | For Information |
| | <ul style="list-style-type: none"> • Kate Yee | |
| e) | Wawatay Program – Updates (T. DeKievit) | For Information |
| f) | Recognition of Promotion and Tenure | For Information |
| 6.0 | Other Business | For Information |
| i. | Dr. Dana Schroeder – University of Manitoba Senate Committee on Honourary Degrees has approved the “ Dana Schroeder Student Science Help and Study Centre ” located in the Allen building – 105E, the 107-complex and the 109-complex | |
| ii. | Christina Penner Faculty Lead for Student Professional Development – Presentation (<i>material attached</i>) | |

7.0 Adjournment

***Please send regrets to: Tracy.Foster@umanitoba.ca*

Join Zoom Meeting

<https://zoom.us/j/96223117893>

Meeting ID: 962 2311 7893

**155th Meeting of the Faculty Council of Science
April 30, 2021 at 2:00pm
Virtual (Zoom)**

MINUTES

1.0 Approval of revised Agenda

MOVED: H. Luong

SECONDED: M. Domaratzki

The Motion CARRIED

2.0 Approval of Minutes – 154th meeting, March 19, 2021

MOVED: R. Sparling

SECONDED: E. Vasas

The Motion CARRIED

3.0 Business Arising from Minutes

None

4.0 MOTION: That Faculty Council support the recommendation from Faculty Executive Committee, approving the modifications to the Advanced Entry Admissions requirements, effective Fall 2022. (material attached)

S. McKenna – Acting Associate Dean (Undergraduate) introduced the Motion to Faculty Council members

MOVED: S. McKenna

SECONDED: D. Court

The Motion CARRIED

5.0 MOTION: That Faculty Council approve the new Terms of Reference for the Joint Microbiology-Chemistry Committee on Biochemistry (JMCCB), which oversees the undergraduate biochemistry program. (material attached)

B. Mark Associate Dean (Research) introduced the Motion to Faculty Council members

MOVED: B. Mark

SECONDED: G. Prehna

The Motion CARRIED

6.0 Dean's Report

- a) Highlights of Dean Baum's recent Presentation to the University of Manitoba Board of Trustees on Faculty of Science Status, *"Initiatives and Future Directions"*

7.0 Other Business
None

8.0 Adjournment 2:27pm

***Please send regrets to: Tracy.Foster@umanitoba.ca*

Faculty of Science Back-to-Work Guidelines

(29 July 2021)

The incremental increases in occupancy, from the current 50% to 80% in November as mandated by Central, refer to the building capacities and not the capacities of individual offices or rooms. Science buildings are currently far below those mandated caps. Staff coming on campus should continue to use the Faculty login page and the Dean's Office will monitor the numbers to ensure that the caps are not exceeded in the future.

September 1 to December 31, 2021

1. All Departmental Offices will be open normal hours (eg 8:30 to 4:30). Each Departmental office will normally be staffed with a minimum of two office support staff including an Administrative Assistant and one Office Assistant. Other arrangements will be considered after discussion with the HR Officer and AD(A).
2. The Dean's Office will be open normal hours (8:00 to 4:30). Two of the Dean's Confidential Secretaries will normally be present. There will normally be a minimum of one student receptionist and one adviser at the reception desk and three advisors in the office at all times. Interviews with students will be held by zoom or by telephone so long as the requirements for masks and social distancing are in effect.
3. Technical support staff, most of whom have been working throughout the pandemic will adjust their schedules in conjunction with their supervisors with the expectation that they will work full time.
4. Teaching support staff, most of whom have been working throughout the pandemic, will adjust their schedules in conjunction with their supervisors with the expectation that they will work full time.
5. Research groups will continue to work at the current 50% capacity through the summer and then increase capacity to 60% in September, 70% in October and 80% in November.

January 1, 2022

The mandated building capacity increases to 100% and the expectation is that all support staff and research staff will return to work during normal working hours unless other arrangements are made in consultation with the HR Officer and AD(A).

Student Professional Development

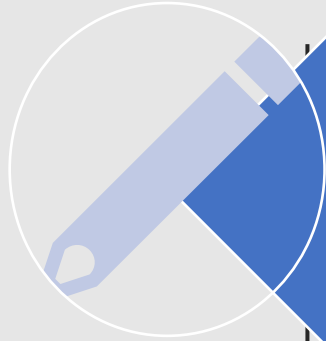
Three Opportunities for 2021- 2022

Presented by Christina Penner, Faculty Lead for Student Professional Development

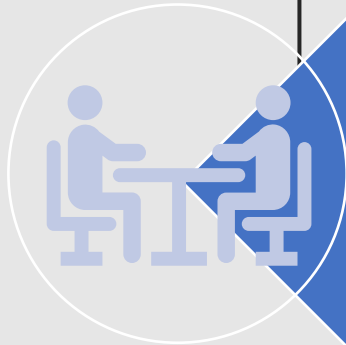


For
Graduate
Students
with
Strong
English
Skills

The Certificate of Science Communication (CSC)



CSC Concepts: Uses interactive workshops and short assignments to help students improve communication for different audiences and mediums, including social media.



CSC Practices: Uses guest speakers, interactive discussions, and a capstone assignment to help students produce effective career documents, and communicate science to a diverse public.

Research Writing for Graduate Students

For Graduate
Students
developing
their English
Skills

Funded by our NSERC Promoscience grant, the English Language Centre is offering a special section of Research Writing for Graduate Students.



Content:

- practice writing and analyzing discourse patterns common in graduate level writing;
- study genres of their discipline to better appreciate the nature of research writing;
- examine vocabulary and grammatical structures common to academic writing, as well as develop editing skills.

For Undergraduate Students

Career Services Workshops

Career Services invites FoS to place a Career Services workshop within undergraduate courses.

By placing a Career Services workshop inside a course, all students can access this critical resource.

Workshops are particularly well-suited for first- and second-year courses (when students make career decisions), and again for fourth-year courses (when students prepare for job upon graduation).

Career Services Workshop Menu

First and Second Year

- **Embracing a Career Mindset:** Happenstance, storytelling, reflection
- **Career Planning:** Explore personal qualities and relevant occupations
- **What can I do with my _____ degree?** Connect students to options in their program

Career Services Workshop Menu

First and Second Year

- **Informational Interview:** Interview a professional, reflect, present to peers
- **My Career in _____ :** Discover occupations in an interest area (healthcare, writing, international development...)
- **Goal-setting and Résumé Gaps:** Connect course skills to a job, note gaps, and identify opportunities

Career Services Workshop Menu

Second and Third Year

- **Reverse-Engineering Your Career Workshop:** Consider career goals and work backwards, creating a plan
- **LinkedIn Workshop:** Create a LinkedIn profile
- **Career Fair Prep Workshop:** Prep, attend fair, then reflect
- **Skill Articulation Workshop:** Identify skills and consider how to market to employers

Career Services Workshop Menu

Graduating Students

- **Resume Workshop**
- **Interview Workshop**
- **Job Search Workshop**
- **Career Management:** Building a Good Life and Career